



**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**
201 S. Roop Street, Suite 102
Carson City, NV 89701-4779
Toll Free Phone (877) 883-7665
Telephone (775) 885-7475

**Notice of Meeting and Agenda for Loss Control Committee of
Nevada Public Agency Insurance Pool and Public Agency Compensation Trust**

Date: Tuesday, March 19, 2019

Time: 9:00 A.M.

Place: POOL/PACT Offices

201 S. Roop St. Carson City, NV 89701

CONFERENCE CALL-IN # 1-800-351-4899, Passcode: MikeR

AGENDA

Notices:

- 1. Items on the agenda may be taken out of order;**
- 2. Two or more items on the agenda may be combined for consideration**
- 3. Any item on the agenda may be removed or discussion may be delayed at any time**
- 4. The general Public Comment periods are limited to those items not listed on the agenda. Public Comment periods are devoted to comments by the general public, if any, and may include discussion of those comments; however, no action may be taken upon a matter raised under Public Comments until the matter itself has been included specifically on an agenda as an item upon which action may be taken. Public Comments are Limited to Three Minutes per Person.**
- 5. At the discretion of the Chair of the meeting, public comments on specific agenda items may be allowed, but must be limited to the specific agenda item.**

- 1. Roll**
- 2. Public Comment**
- 3. For Possible Action: Approval of Minutes of Committee Meeting of December 17, 2018. (See Attachment #1)**
- 4. For Discussion: Risk Manager's Report**
 - a) LLMRI Jail Audit/Inspection status
 - b) TargetSolutions update
 - c) MSDSONline new members (Boulder City, Humboldt County)
 - d) 2019 Swimming Pool Inspection Schedule
 - e) Contract Update: Safe School Operations, Aquatic Research Group
 - f) Crisis Prevention (CPI) Train the Trainer Course, April 2-5, 2019

- g) Discussion of Lexipol funding for Law Enforcement agencies
- h) Review of Cyber Security Program

5. For Discussion: Review and analysis of Risk Management Grant Program budget for 2018-2019.

RM Grants (both under and over \$10,000.00).....	\$198,495.60
RM Educational Grants.....	<u>\$78,124.05</u>

6. For Possible Action: Consideration of limiting the aggregate grant funding amount available to a member in any one fiscal year.

7. For Possible Action: Consideration and approval of Risk Management Grant Application submitted by Mineral County (Sheriff’s Office) for ballistic vests. The Committee needs to review whether such funding is consistent with application exclusion: “Ineligible grant funding requests: grant requests for typical and ordinary capital budget items.” Total: \$6,299.99; Member Funding: \$1,574.98; PP Funding: \$4,725.01. (See Attachment #2)

8. For Possible Action: Consideration and approval of Risk Management Grant Application submitted by Douglas County School District for 500 Bleeding Control Kits and training products. Total: \$30,153.80; Member contribution: \$7,538.45; PP funding: \$22,615.35. (See Attachment #3)

9. For Possible Action: Consideration and approval of Risk Management Grant Application submitted by Humboldt County School District for intercom system for Sonoma Heights Elementary. Total: \$184,478.00; Member contribution: \$46,119.50; PP funding \$138,358.50. (See Attachment #4)

10. For Possible Action: Consideration and approval of Risk Management Grant Application submitted by Mineral County School District for safety improvements for the high school and elementary school and fencing for single point of entry, which improvements were recommended by Safe School Operations. Total: \$203,386.00; Member contribution: \$50,846.50; PP funding \$152,539.50. (See Attachment #5)

11. For Possible Action: Consideration and approval of Risk Management Grant Application submitted by Nye County Sheriff’s Office for Lexipol funding. Total: \$32,286.00; Member contribution: \$8,071.50; PP funding 24,214.50. (See Attachment #6)

12. For Possible Action: Consideration and approval of Risk Management Grant Application submitted by Town of Tonopah for safety rails around the Butler water tank. Total: \$54,250.00; Member contribution: \$13,562.50; PP funding: \$40,687.50. (See Attachment #7)

- 13. For Possible Action:** Consideration and approval of Risk Management Grant Application submitted by Town of Tonopah for diesel exhaust removal system for Town of Tonopah Fire Station: Total: \$79,605.00; Member contribution: \$19,901.25; PP funding \$59,703.75. (See Attachment #8)
- 14. For Possible Action:** General review and consideration of changes to Risk Management Grant Program (both risk management grants and risk management educational grants)
- 15. Public Comment**
- 16. For Possible Action: Adjournment**

This Agenda was posted at the following locations and at notice.nv.gov:

**NPAIP/PACT
201 S. Roop Street, Suite 102
Carson City, NV 89701**

**Carson City Courthouse
885 E. Musser Street
Carson City, NV 89701**

**Eureka County Courthouse
10 S. Main Street
Eureka, NV 89316**

**Churchill County Admin Complex
155 North Taylor Street
Fallon, NV 89406**

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Nevada Public Agency Insurance Pool or Public Agency Compensation Trust in writing at 201 S. Roop Street, Suite 102, Carson City, NV 89701-4779, or by calling (775) 885-7475 at least three working days prior to the meeting

Copies of documents which may be reviewed by the Committee may be obtained electronically by emailing ZariaHanses@poolpact.com.



**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**
201 S. Roop Street, Suite 102
Carson City, NV 89701-4779
Toll Free Phone (877) 883-7665
Telephone (775) 885-7475

**Minutes of Meeting of the Loss Control Committee of
Nevada Public Agency Insurance Pool and Public Agency Compensation Trust**

Date: Tuesday, December 17, 2018

Time: 9:00 A.M.

Place: POOL/PACT Office, 201 S. Roop, Carson City NV

1. Roll:

Members Present: Cash Minor (Chairman) Geof Stark, Cash Minor, Ann Cyr, Dan Murphy, Bryce Boldt
Members Absent: John Dollar, Darren Wagner
Others Present: Mike Rebaleati, Alan Kalt, Mike Livermore, Myra Hall, Zaria Hanses, Stacy Norbeck, Rick Hudson, Marshall Smith

2. Public Comment:

No public Comment

3. For Possible Action: Approval of Minutes of Committee Meeting of September 18, 2018.

A Motion was made and seconded to approve the minutes. After discussion, the Motion carried.

4. For Discussion: Loss Control Investment Report, presented by Alan Kalt, CFO.

Alan Kalt, provided a summary of the Loss Control Committee Investment Report.

5. For Possible Action: Risk Manager's Report

Marshall Smith provided a summary of status of risk management projects and programs.

6. For Possible Action At the September 18, 2018 Loss Control Committee Meeting a Motion was made and carried to table Items 7 and 8 (Stryker Grant applications for Lander County and Boulder City) pending direction from POOL/PACT's Executive Committee relating to overall Stryker grant funding. (See Item 7 below). The Executive Board referred the two Items back to the Loss Control Committee to take action on the grants consistent with the Risk Management Grant Application procedures in place at the time the grant applications were received. Specifically:

- A. Consideration for approval of Risk Management Grant Application submitted by Lander County for (4) Stryker PowerLoad units and (4) Power Cots (See Attachment #2)

After discussion, a Motion was made to approve the grant submitted by Lander County with the following amendment by Ann Cyr to limit the grant to (1) PowerLoad and (1) Power Cot because the application did not indicate a lack of funds by the member. There was discussion that the member did provide such information. The motion was seconded to approve the grant as amended and carried. Bryce Boldt voted nay.

- B. Consideration for approval of Risk Management Grant Application submitted by Boulder City for (4) Stryker PowerLoad units and (4) Power Cots (See Attachment #3)

A Motion was made and seconded to approve the grant as submitted. After discussion, the Motion carried. Bryce Boldt abstained.

7. For Possible Action: At September 18, 2018, Loss Control Committee meeting, a Motion was made carried to seek direction from the POOL/PACT's Executive Committee relating to further Stryker grant funding. After review by the Executive Committee of various funding options the Executive Committee returned the matter to the Loss Control Committee for administrative action, with the following guideline suggestions: (1) determining whether to maintain Stryker funding in the Risk Management Grant Program; or (2) establish new funding guidelines as outlined below; or (3) allow staff to administer the Stryker program, consistent with the new funding application guidelines, (4) or other action as determined by the Committee, including but not limited to:

A. The Stryker program could be reconstituted as a subset of the Risk Management Grant Program and extended to all members effective July 1, 2019. The Stryker Grant Program would expire after two funding cycles (September 2019 and March 2020). A Stryker specific grant application would be developed to include the following:

- Identification of the vehicle into which the Stryker equipment will be installed to assess utilization of the vehicle, effective functional age of the vehicle, and related factors;
- Acknowledgement by the member that future upgrades/replacements costs will be borne by member;
- Funding would be available for up to 50% of the member's ambulance fleet not previously obtained through grant;
- Funding would be extended at a 50/50 matching rate.

B. POOL/PACT Risk Management staff be provided with oversight and Stryker grant with the same funding authority and same application restrictions as referenced in (2).

A Motion made and seconded to terminate further Stryker funding for the remainder of this fiscal year with the consideration for future funding as a single stand-alone funding program as may be required. After discussion, the Motion carried.

8. For Possible Action: At September 18, 2018, the Loss Control Committee a Motion was made carried to have staff develop a plan to implement a Jail Inspection/Audit Program for all POOL detention facilities. A negotiated draft of the contract is attached and identified as "Professional Jail/Correction Audit and Inspection Procedure Services Agreement"

Staff was directed to explore obtaining a scope of services report of the inspection/audit program. A Motion was made to fund the Jail Inspection/Audit Program. The motion was seconded. After discussion, the Motion carried.

9. For Possible Action: Proposal to sponsor Crisis Prevention Intervention, train the trainer training for POOL/PACT members. CPI is a national training organization which specializes and focuses on crisis prevention intervention for educators, health care facilities, HR professionals, and law enforcement. This is a four day instructor course. POOL/PACT risk management staff has been contacted by a number of members to sponsor this course. A preliminary contract has been submitted for review and consideration.

A Motion made to approve the funding and program. The Motion and seconded. After discussion, the Motion carried.

10. For Possible Action: Public Comment.

There was not public comment.

11. For Possible Action: Adjournment

A Motion was made and seconded to adjourn the meeting. After discussion, the Motion carried.

LOSS CONTROL COMMITTEE RM GRANT SUMMARY

MEMBER: Mineral County Sheriff's Office

ENTITY: Mineral County

FUNDED BY: POOL: PACT: Both: XX

DATE SUBMITTED: 7/23/18

SUBMITTED BY: Under Sheriff Bill Ferguson

SUMMARY: Application for purchase of seven ballistic vests. Sheriff indicates that funding for the vests is not within his budget.

FINANCING:

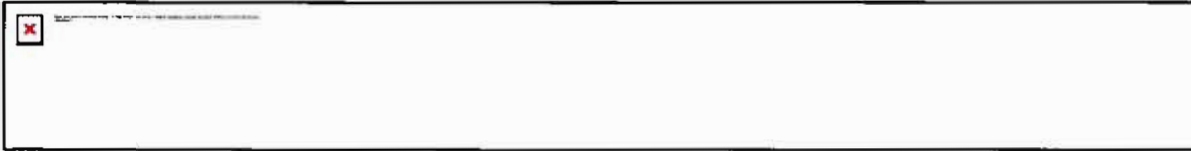
Total Project Cost.....	\$6,299.99
Member Contribution (25%).....	<u>-\$1,574.98</u>
Total PP Grant Request.....	\$4725.01

MEMBER APPROVAL: Jerrie Tipton, Chair MCBCC

DATE PRESENTED TO LCC: 3/19/19

Marshall Smith

From: Pool Pact <info@poolpact.com>
Sent: Monday, July 23, 2018 12:17 PM
To: Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com;
jim@jmstudioinc.com
Subject: Risk Management Grant Application Notification
Attachments: vest grant approval.pdf



Risk Management Grant Application Notification

RMID:

Applicant/Member: Mineral County Sheriff Department
PO BOX 2290
Hawthorne Nevada, 89415
Department Involved: Sheriffs Department
Project Contact: Phillip Ratliff
Phone: 775-945-0704
Email: pratliff@mineralcountynv.org

Alternate Project Contact: Bill Ferguson
Alt. Phone: 775-945-2434
Alt Email: bferguson@mineralcountynv.org

Liasion Contact: Phillip Ratliff
Liasion Phone: 775-945-2434
Liasion Email: pratliff@mineralcountynv.org

Funding Contact: Christine Hoeferer
Funding Email: choeferer@mineralcountynv.org
Funding Phone: 775-945-2434

Funding Address:
PO BOX 65
Hawthorne NV, 89415

Grant Description: Between 2009 and 2017 approximately 455 law enforcement officers in the United States have been feloniously killed. Approximately 421 officers feloniously killed, 93%, were killed by use of a firearm as reported by the FBI. During that same time period approximately 16,874 officers were assaulted with the firearms alone. Recommendations by the National Institute of Justice, The RAND Corporation, police unions, associations of chiefs and sheriffs all strongly urge and recommend the wearing of soft body armor as a preventative measure for law enforcement officers. The data would support these regulations where over 3000 law enforcement officers's lives have been saved in the past thirty years. A study by Weiwei Liu and Brian Taylor, published in Journal of Occupational and Environmental Hygiene, vol 14, 2017, Issue 2 found an officer

wearing soft body armor and shot in the torso is 76% more likely to survive than an officer not wearing body armor. Their study found an officer wearing body armor is three times more likely to survive being shot in the torso. Research conducted by the Police Executive Research Forum determined law enforcement officers who do not wear body armor are 14 times more likely to die than officers who wear soft body armor. Mineral County sits in the western part of Nevada and borders California. The county consists of 3813 square miles with an approximate population of 4700 people, the fourth least populous of Nevada's 16 counties. There are over 200 miles of highway through Mineral County, including 91 miles of US Highway 95 which is the main route between Las Vegas and Reno. The Mineral County Sheriffs Office is responsible for this territory. On average only 2 deputies are on duty at any given time.

Part I: The Mineral County Sheriffs Office is asking for \$4725.01 to purchase 7 ballistic vests for 7 officers. The application of these vests combined with proper training will significantly reduce the risk of serious injury or death for our deputies. As noted above, officers wearing vests are more likely to survive violent encounters, as such, the request for these vests will help protect the deputies of the MCSO and better help the MCSO personnel to continue to serve and protect the citizens of Mineral County as well as those through Mineral County

Part II a: The Mineral County Sheriffs Office is one of the lowest funded law enforcement agencies in the state of Nevada. The MCSO's current budget provides funds for employee salaries, tech support, training, insurance, auto maintenance and expenses for the county jail, among numerous other expenditures. Our budget does not have the necessary funds to provide each deputy with ballistic vests.

Part II b: The MCSO is able to provide the matching 25% (\$1574.98) funding.

Part III: N/A

Total Budget: 6299.99
Applicant Funding: 1574.98
POOL/PACT Funding:4725.01

Authorizing Applicant:Mineral County

Date/Time: 7/23/2018 12:17:00 PM
IP Address: 99.65.193.107



MEMBER RISK MANAGEMENT GRANT APPLICATION APPROVAL

This approval form must be signed by both the department head and the member liaison and/or responsible board.

Name/Description of Grant Purpose: Purchase of ballistic body armor

Signatures below attest that:

1. The purpose and objective of the grant application have been reviewed, approved, and needed by the applicant;
2. The member is able to contribute 25% of the grant amount of the project, program, or acquisition in the amount of: \$ 1574.98; and
3. If the grant is approved, the funds will be used exclusively for the purposes outlined in the grant application.

Department Head Acknowledgment

RANDY ADAMS SHERIFF
Name and Title

[Signature]
Signature

Date: 06/06/18

Board and/or Liaison Acknowledgment

JERRIE TIPTON Chairperson
Name and Title

[Signature]
Signature

Date: 06/06/18

LOSS CONTROL COMMITTEE RM GRANT SUMMARY

MEMBER: Douglas County School District

ENTITY: Douglas County School District

FUNDED BY: POOL: XX PACT: Both:

DATE SUBMITTED: 2/28/19

SUBMITTED BY: Keith Lewis, HR

SUMMARY: Bleeding Control Program for traumatic events: comprised 500 Bleeding Control Kits and training, coordinated with Tahoe-Douglas Fire Protection District, East Fork Fire Protection District, Douglas County Sheriff's Office.

FINANCING:

Based on updated submitted proposals:

Total Project Cost.....	\$30,153.80
Member Contribution (25%).....	<u>-\$ 7,538.45</u>
<i>Total PP Grant Request.....</i>	<i>\$22,615.35</i>

MEMBER APPROVAL: Brandon Swain, Dir. Ed. Services DCSD

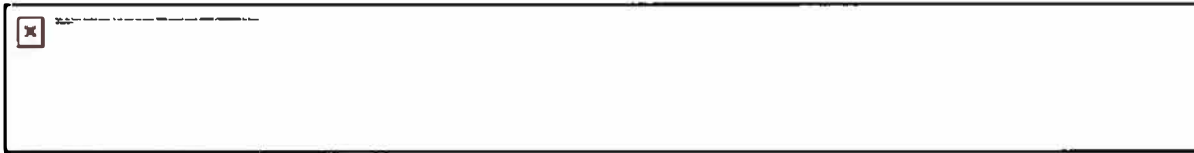
DATE PRESENTED TO LCC: 3/19/19

3/7/19 Zaria requested invoice/proposal for remaining \$273.36 Cat-T Kits

3/12/19 Todd Moss replies to ZH to please use current proposals

Marshall Smith

From: Pool Pact <info@poolpact.com>
Sent: Thursday, February 28, 2019 11:21 AM
To: Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com; jim@jmstudioinc.com
Subject: Risk Management Grant Application Notification
Attachments: 2019_02_28_11_18_10.pdf



Risk Management Grant Application Notification

RMID:

Applicant/Member: Douglas County School District
1638 Mono Avenue
Minden NV, 89423
Department Involved: Education Services
Project Contact: Brandon Swain
Phone: 775-782-7179
Email: bswain@dcsd.k12.nv.us

Alternate Project Contact: Keith Lewis
Alt. Phone: 775-782-7177
Alt Email: klewis@dcsd.k12.nv.us

Liasion Contact: Keith Lewis
Liasion Phone: 775-782-7177
Liasion Email: klewis@dcsd.k12.nv.us

Funding Contact: Sue Estes
Funding Email: sestest@dcsd.k12.nv.us
Funding Phone: 775-782-7177

Funding Address:
1638 Mono Avenue
Minden NV, 89423

Grant Description: The Bleeding Control Program will be a multi-agency approach to community resilience; involving Tahoe-Douglas Fire Protection District, East-Fork Fire Protection District, and the Douglas County Sheriff's Office. There are two components of the program: Equipment and Education. The initial equipment cost for the bleeding control kits and training adjuncts is \$30,427.16. There are 433 classrooms in the Douglas County School District. We are planning to purchase 500 bleeding control kits (Basic Life Kit), 10 Life Stations, and 4 bleeding control adjunct trainers. The remaining 67 bleeding control kits will be divided amongst the schools for reserves and some will be used in training. Each Life Kit includes: CAT-Tourniquet, Gloves, Trauma Scissors, Gauze, Trauma Bandage, and Instructions in a vacuum sealed package. The Life

Station has 5 Life Kits, secured in a metal cabinet that can be affixed to a wall in a designated location.

Part I: Controlling bleeding is the number one priority when a patient experiences a traumatic event from a firearm or knife. Most of the casualties that survive the initial event of being shot, succumb to their injuries due to uncontrolled bleeding. The program that we are trying to educate the public about is called Bleeding Control (aka BCon). This program is backed by the American College of Surgeons and is also being taught throughout our military. This program is intended for the lay person to provide life-saving immediate interventions that will save lives. The course is setup to provide both lecture and hands on instruction to guide the individual through the process of controlled bleeding.

Part II a: The grant is a 75% / 25% grant, meaning Pool Pact will fund 75% of the total amount and the remaining 25% will come from the requesting agency. The grant will be born from Douglas County School District, with assistance from participating agencies. As it stands, Pool Pact will be responsible for \$22,820.37 and Douglas County School District \$7,606.79. There are public and county entities that have expressed interest in donating money to decrease or absolve the \$7,606.79.

Part II b: The \$7,606.79 will be funded out of the District's general fund. The amount may be reduced by donations from public and county entities.

Part III: The Bleeding Control Program will be a multi-agency approach to community resilience; involving Tahoe-Douglas Fire Protection District, East-Fork Fire Protection District, and the Douglas County Sheriff's Office.

Total Budget: \$30,427.16
Applicant Funding: \$7,606.79
POOL/PACT Funding: \$22,820.37

Authorizing Applicant: Douglas County School District

Date/Time: 2/28/2019 11:20:39 AM
IP Address: 207.197.66.2

- BASED ON THE PROPOSALS SUBMITTED
COSTS ARE AS FOLLOWS

LIFE KITS	\$ 22,389.25
LIFE STATION	\$ 5,489.55
FREIGHT	\$ + 675.00
	<hr/>
TRAINING KIT	\$ 28,553.80
	+ 1,600.00

TOTAL BUDGET: \$ 30,153.80

APPLICANT: 7,538.45

PP FUNDING: 22,615.35

(# 205.02 DIFFERENCE)
273.36 - between
total budget.



Custom Medical Solutions for the Harshesht Environments

54 Girard St. Suite A
 Durango, Colorado 81303 USA
 Phone: 970-375-1241 Fax: 970-375-6343
 sales@chinookmed.com
 www.chinookmed.com

Quote

Order Number: 0072035
 Date: 3/22/2018
 Customer Number: W030617
 Salesperson: TRR
 Prepared By: TRR
 Quote Valid Until: 6/20/2018

Quoted To:
 Tahoe Douglas Bomb Squad
 P. O. Box 919
 Todd Moss
 Zephyr Cove, NV 89448

Ship To:
 Tahoe Douglas Bomb Squad
 193 Elks Point Road
 Todd Moss
 Zephyr Cove, NV 89448

Confirm To: Todd Moss

Customer P.O.	Ship VIA	F.O.B.	Terms
	UPS GROUND	ORIGIN PREPAID	Net 30

Line	Quantity	Unit	NSN	Item Number	Price	Amount
1	500.00	EACH	LIFE KIT BASIC, C-A-T	COTS 07010	44.7785	22,389.25
	4.00	EACH	Nitrile Gloves, LG	99804LG		
	1.00	EACH	EMT Shears, 7.25", Silver/Blac	01202SIL		
	1.00	EACH	(CAT) Combat Application Tourn	500273		
	1.00	EACH	Primed Gauze Bandage	05143		
	1.00	EACH	CMG Trauma Bandage, 6" (No Pre	99906		
2	10.00	KIT	LIFE STATION BASIC, C-A-T	COTS 07030	548.9550	5,489.55
	1.00	KIT	LIFE PACK BASIC, C-A-T	07020		
	1.00	EACH	LIFE STATION, Container	01313		
99	1.00	EACH	Freight Charge	/FREIGHT	675.0000	675.00

Net Order: 28,553.80
 Less Discount: 0.00
 Freight: 0.00
 Sales Tax: 0.00
Order Total: USD 28,553.80

GSA Orders are eligible for 1% Net 20 Terms. Items on our GSA Schedule are designated with "GSA"
 Items not on our Schedule are designated with "COTS" (Commercial Off The Shelf/Open Market).



Chinook Medical Gear is a Veteran-Owned Small Business

CAGE 04JV2
 DUNS 62-190-4622
 TAX ID 84-1146493

March 27th, 2018

James Ward- Tahoe Douglas Fire
193 Elks Point Rd
Zephyr Cove, NV 89448
jward@tahofire.com

Product Number	Description	Cost	Quantity	Total
#384	Hemorrhage Control Trainer kit with (1) training leg, (10) moulage training gauze and (5) Quikclot Combat Gauze in pelican case	\$400.00	4	\$1,600.00
Total:				\$1,600.00

PO, CC, or Net 30
Quote good for 60 days

To place order, please send PO to: kcurry@z-medica.com

Kaila Curry
REGIONAL SALES DIRECTOR – NORTHERN CALIFORNIA/RENO
(530) 228 8490
[Kcurry@z-medica.com](mailto:kcurry@z-medica.com)



MEMBER RISK MANAGEMENT GRANT APPLICATION APPROVAL

This approval form must be signed by both the department head and the member liaison and/or responsible board.

Name/Description of Grant Purpose: Bleeding Control Program

Signatures below attest that:

1. The purpose and objective of the grant application have been reviewed, approved, and needed by the applicant;
2. The member is able to contribute 25% of the grant amount of the project, program, or acquisition in the amount of: \$ 7,000.00; and
3. If the grant is approved, the funds will be used exclusively for the purposes outlined in the grant application.

Department Head Acknowledgment

Brandon Sartin PE Swan
Name and Title Signature
Director of Ed. Services

Date: 2/28/19

Board and/or Liaison Acknowledgment

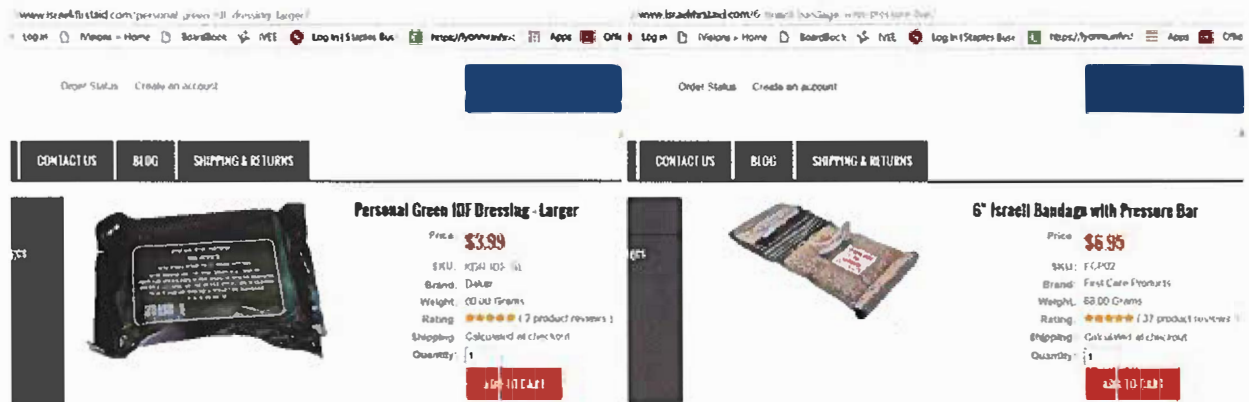
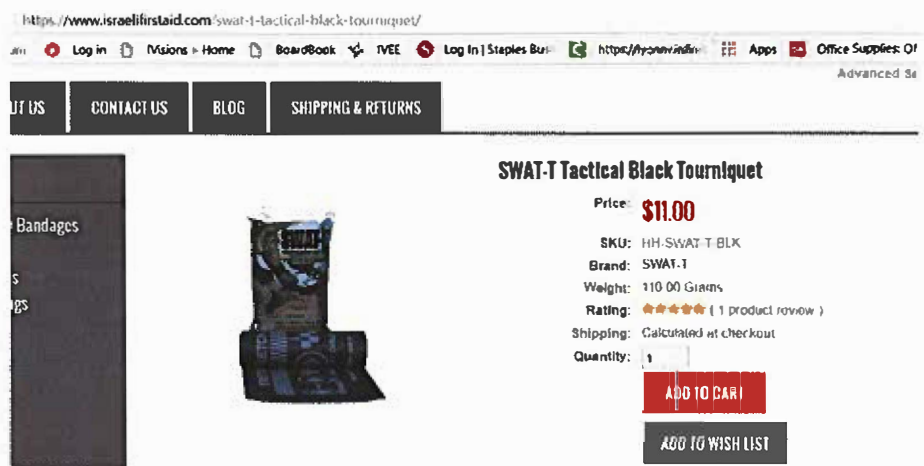
Keith Lewis Phil Lewis
Name and Title Signature
Director of HR

Date: 11/5/18

After researching the various suppliers of the emergency items we are looking for, the *Israelifirstaid* online supplier offers the quality of bandages and tourniquets at the most economical price.

These three items are going to be the life saver pieces in the school disaster kits, the go-to items should there be a traumatic event, or injury resulting from earthquake, fire, or other disaster.

Lyon CSD



To be prepared for a multiple casualty incident, for instance in the after-math of an active assailant incident, more than one of these items is necessary per school. We are supplying the schools with a minimum of 5 items each per school.

Tourniquet = \$55, Dressing = \$20, Pressure Bandage = \$34.80 Total \$109.80, for 18 Schools, DO, and 4 Transportation sites = \$2,525.40

LOSS CONTROL COMMITTEE RM GRANT SUMMARY

MEMBER: Humboldt County School District

ENTITY: Humboldt County School District

FUNDED BY: POOL: XX PACT: Both:

DATE SUBMITTED: 11/30/18

SUBMITTED BY: David Jensen (Superintendent)

SUMMARY: Replacement of VOIP phone-based intercom system at Sonoma Heights Elementary School. This request stems from recommendation of Safe School Operations 2/18 HVA.

FINANCING:

Based upon submitted proposal:

Total Project Cost.....	\$184,478.00
Member Contribution (25%).....	<u>-\$ 46,119.50</u>
<i>Total PP Grant Request.....</i>	<i>\$138,358.50</i>

MEMBER APPROVAL: Dave Jensen - Superintendent

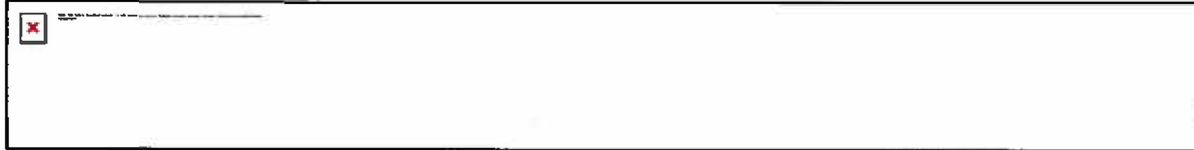
DATE PRESENTED TO LCC: 3/19/19

3/7/19 em to Dr. Jensen re differences in proposals pricing.

3/11/19 Dr. Jensen asks us to use the most current proposal numbers

Marshall Smith

From: Pool Pact <info@poolpact.com>
Sent: Friday, November 30, 2018 5:26 PM
To: Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com; jim@jmstudioinc.com
Subject: Risk Management Grant Application Notification
Attachments: Signed Approval Form.pdf; Attachment A- Humboldt HVA_1.pdf; Attachment B- Quote.pdf; Attachment C- Signed Approval Form.pdf



Risk Management Grant Application Notification

RMID:

Applicant/Member: Humboldt County School District
310 East 4th Street
Winnemucca NV, 89445
Department Involved: Sonoma Heights Elementary School
Project Contact: Dr. David Jensen
Phone: 7756238196
Email: djensen@hcsdnv.com

Alternate Project Contact: Dr. David Jensen
Alt. Phone: 7756238196
Alt Email: djensen@hcsdnv.com

Liason Contact: Dr. David Jensen
Liason Phone: 7756238196
Liason Email: djensen@hcsdnv.com

Funding Contact: Dr. David Jensen
Funding Email: djensen@hcsdnv.com
Funding Phone: 7756238196

Funding Address:
310 East 4th Street
Winnemucca NV, 89445

Grant Description: The Humboldt County School District (HCS D) is a pre K-12 district comprised of eleven schools. HCS D has developed a comprehensive and holistic district improvement plan consistent with the State of Nevada Strategic Improvement Plan to address school improvement and equity gaps. Within this plan, the district has identified three priority areas of focus: 1. Improve academic achievement 2. Develop academic leadership 3. Ensure a safe and respectful learning environment at all sites According to 2016-2017 year data, the district serves 3,399 students across the 9,658 square miles that make up Humboldt County. During the last academic year, HCS D recorded 42 incidents of crime that put the district's students, staff, and/or property at

risk. This project will focus on needs at Sonoma Heights Elementary School. SHES serves students K-4. SHES is the district's largest elementary school, serving 523 students. The student to teacher ratio is 22 to 1. Over the last academic year, Nevada Report Cards documents several incidents of bullying as well as one incident involving possession of a weapon on campus at the school. School Safety Operations, a POOL/PACT sponsored organization, provided a consultant to complete a Hazard and Vulnerability Assessment (HVA) at HCSD in February of 2018. The report stated that the overall appearance of HCSD schools gives them a welcoming environment consistent with the principles of Crime Prevention Through Environmental Design, and that multiple areas of improvement were recorded from the previous year's assessment. The HVA identified that problems in safety and security are addressed quickly and efficiently in HCSD. Consistent with this finding, HCSD has addressed or is in the process of completing many of the concerns identified by School Safety Operations. This includes adding video surveillance systems, security fencing, updating intercom systems, and installing a single point of entry at the district office. Along with these improvements, the HVA provided a list of further recommendations that inspired HCSD to develop a comprehensive plan. The plan developed by HCSD addresses establishing a safe and respectful learning environment in all sites, schools, and classrooms to reduce risk and liability throughout the district, and to further meet the criteria provided by School Safety Operations. One step of the plan is installing an intercom system at Sonoma Heights Elementary School (SHES). This system will keep HCSD in compliance with the Nevada Revised Statutes pertaining to school planning. The district has responded to the four narrative points outlined on the POOL/PACT application website: An updated intercom system at Sonoma Heights Elementary School would apply to multiple Grant Funding Criteria, including a POOL/PACT consultant recommendation (Funding Criteria Item #2) and evidence that significant risk reduction or loss control would benefit a large number of member employees and the public (Funding Criteria Item #3). Consistent with Funding Criteria Item #2, School Safety Operations, a POOL/PACT sponsored organization, conducted an annual Hazard and Vulnerability Assessment (HVA) for HCSD in February of 2018. The assessment noted that security improvements were necessary to insure the safety of students and staff, especially in the event of an emergency. Specifically, the HVA recommended the replacement of the old VOIP phone-based intercom system located at SHES with a new system that functions throughout the school and is user friendly to operate. The School Safety consultant found when testing the current system, that it could not be accessed by any phone in the office without multiple attempts. The consultant also noted that the quantity of numbers that must be pressed in order to access the system in the event of an emergency would prove to be a delay in system activation an emergency response. The consultant noted that district personnel and the phone system provider have attempted several times to identify the cause and correct the problems with the VOIP telephone system, to no avail. With these findings, the consultant recommended that the school enact a complete replacement of the system. Although the intercom system at SHES will accommodate practical daily uses such as morning and afternoon announcements, the primary role of the system would support safety needs. The intercom will be used to carry out safety drills that are vital to an efficient response in the event of a crisis situation. In today's world of school shootings and increasing unknown dangers to school students, it is imperative to be prepared with quick, clear communication in an emergency and reduce risk to all students and staff, Funding Criteria #3.

Part I: Humboldt County School District has focused on mitigating risk through increased safety and emergency communication throughout its schools. To accomplish this, Albert Lowery High School and Winnemucca Junior High School have improved audio, bell, and camera capabilities. The district plans to make the same improvements at Sonoma Heights Elementary School. Today's world requires more precaution for safety of students and teachers. Updated intercom systems allow varied supports to be prepared for an emergency. The system includes a number of safety features: silent alert options, including pop-ups on staff computers; automatic text messages; automatic building lockdown; room to room assistance; duress alarm codes; automatic playback of warning and reassurance messages; and automatic emergency evacuation messages in the case of severe weather, fire evacuation, intruder lockdown, or medical emergency. These safety features allow for quick, effective communication in case of a crisis, reducing risk to students and staff. Improving communication for vulnerable situations is especially important at SHES. In 2017, the school fell victim to a fire in one of its exterior modular buildings. An efficient intercom system would have supported staff and

students in a safe evacuation. Fortunately, this event occurred outside of school hours. The fire has forced increased student movement between the main building and exterior paces, including modular classrooms. A survey completed during the HVA revealed that teachers at SHES were particularly concerned about a lack of ability in exterior space intercom and broadcast abilities. Currently, communication to playgrounds and outdoor facilities is impossible, and would prove an extreme barrier in an emergency situation. **The new intercom system would reduce risk at Sonoma Heights Elementary School in many ways. The system would greatly improve communication throughout the school, allowing for both room to room communication and school-wide broadcasting.** Updated security features in the intercom system would significantly reduce the risk to students and staff in an emergency situation. Different bell tones signal different messages to teachers, and automatic warning and reassurance messages help to de-escalate intense situations. Additionally, silent alert options would allow staff to communicate without alerting an intruder.

Part II a: After carefully reviewing the Hazard and Vulnerability Assessment, HCSD has proceeded in addressing each of the concerns based on the availability of district resources. The district has initiated the following changes as a result of the HVA report: installing interior and exterior security cameras at all schools; enhancing security fencing around vulnerable school grounds; installing intercom systems that provide audio, bell, and camera capabilities at Albert Lowery High School and Winnemucca Junior High School; evaluated traffic flows to make changes that will improve the safety of students and staff at the time of a crisis; and the installation of a single point of entry at the district office to improve the district's ability to monitor building visitors. **HCSD recognizes that there are additional critical needs that the district's limited resources are inadequate to fund. It has prioritized installing an intercom system at Sonoma Heights Elementary School.** This intercom system is a critical need for the school as there is no current direct communication with exterior modular buildings. To date, HCSD has committed extensive resources to address a variety of needs noted in the HVA. **The district requires assistance to address the additional need of an up to date intercom system at SHES to ensure the safety of students and staff.**

Part II b: HCSD has access to unencumbered funds though Humboldt County School District General Fund expenses that can be used to support the match requirement of this project. HCSD is committed to support the match requirement if funded.

Part III: Benefits of this project will not aid or involve other members or organizations.

Total Budget: ~~\$189,538.00~~ **\$184,478.00**
Applicant Funding: ~~\$47,384.50~~ **\$46,119.50**
POOL/PACT Funding: ~~\$142,153.50~~ **\$138,358.50**

Authorizing Applicant: Humboldt County School District

Date/Time: 11/30/2018 5:25:43 PM
IP Address: 174.87.231.233



MEMBER RISK MANAGEMENT GRANT APPLICATION APPROVAL


This approval form must be signed by both the department head and the member liaison and/or responsible board.

Name/Description of Grant Purpose: Sonoma Heights Elementary
Audio Enhancement Project

Signatures below attest that:


1. The purpose and objective of the grant application have been reviewed, approved, and needed by the applicant;
2. The member is able to contribute 25% of the grant amount of the project, program, or acquisition in the amount of: \$ 47,354.50; and
3. If the grant is approved, the funds will be used exclusively for the purposes outlined in the grant application.

Department Head Acknowledgment

Dr. David Jensen, Superintendent 
Name and Title Signature

Date: 11/28/18

Board and/or Liaison Acknowledgment

Glenda J. Deputy,
De Co School Bd President 
Name and Title Signature

Date: 11/28/18



14241 South Redwood Road
Bluffdale, UT 84065
Toll free: (800) 383-9362
Fax: (801) 254-3802

BILL TO:

Humboldt County School District
310 East 4th St Winnemucca, NV 89445

QUOTE	
QTE037695	
Document Date:	01/29/2019

SHIP TO:

Sonoma Heights ES
Noel Morton 1500 Melarkey Street Winnemucca, NV 89445 P: (775) 623-8165 F: 775623

Customer ID	Ship Via	Sales Rep	Terms	Date
HUMB002	UPS GROUND	JIMY EREKSON	NET 30	01/29/2019

Quantity	UOM	Item #	Description	Unit Price	Extended Price
34	EACH	9999-9999	New AE wall box for amp, xd, and call button	75.00	2,550.00
6	EACH	KIT1000-1591	MS-250 Standalone Intercom Kit w/ 1 Wall Speakers	830.00	4,980.00
9	EACH	KIT1000-0820	EduCam360 POE Classroom Camera	1,495.00	13,455.00
25	EACH	KIT1000-0820	EduCam360 POE Classroom Camera (no tile bridge)	1,495.00	37,375.00
31	EACH	2400-0197	Wall Plate, PTT & Emergency Buttons w/ Ambient Mic, WPA-02, w/Decora Plate, LV1 & Wire	86.00	2,666.00
1	EACH	KIT3500-0500	EPIC System Head End	9,940.00	9,940.00
1	EACH	1300-0754	APC Smart-UPS 1000VA RM LCD 2U 120V UPS Backup	575.00	575.00
1	EACH	1300-1597	APC UPS Back-up, 6 OUTLET 425VA 120V, BE425M	79.00	79.00
1	EACH	1300-0647	SAFE, Administration Notification System, Additional MS-1000, w/Power Supply	1,995.00	1,995.00
8	EACH	3300-0045	Quam System 1 70V Wall Mount Speaker, white	80.00	640.00
9	EACH	1300-0735	Pro Audio Paging Horn Loudspeaker 15W GA-15T	85.00	765.00
14	EACH	KIT1300-1514	JBL CSS8008 8" Multi-Tap Ceiling Speaker, Back Can & 2 Tile Bridges	52.00	728.00
7	EACH	3300-0045	Quam System 1 70V Wall Mount Speaker, white	80.00	560.00
1,000	FEET	3200-0011	Cable, Speaker Wire, 18-2c-p, Plenum Rated	0.55	550.00
4	EACH	KIT1000-0818	MS-250 Interface with 7' Cat6 Cable	595.00	2,380.00
2	EACH	1300-1590	JBL CSA2120Z AMPLIFIER, FANLESS, 2 x 120 Watts at 4 & 8 ohms 1U HALF-RACK	650.00	1,300.00



14241 South Redwood Road
Bluffdale, UT 84065
Toll free: (800) 383-9362
Fax: (801) 254-3802

BILL TO:

Humboldt County School District
310 East 4th St Winnemucca, NV 89445

QUOTE	
QTE037695	
Document Date:	01/29/2019

SHIP TO:

Sonoma Heights ES
Noel Morton 1500 Melarkey Street Winnemucca, NV 89445 P: (775) 623-8165 F: 775623

Customer ID	Ship Via	Sales Rep	Terms	Date
HUMB002	UPS GROUND	JIMY EREKSON	NET 30	01/29/2019

Quantity	UOM	Item #	Description	Unit Price	Extended Price
79	EACH	1300-2039	Pre-Programming of Network Device	30.00	2,370.00
180	EACH	4500-0450	Installation of classrooms, intercom and safe system	60.00	10,800.00
34	EACH	4500-0450	Installation of Educams	60.00	2,040.00
1	EACH	4500-0415	AE's Servers- Onsite Programming-Per Day -First Day (Direct Installs)	2,500.00	2,500.00
31	EACH	4500-0450	Replacing existing Paging speakers and horns	60.00	1,860.00
1	EACH	4500-0212	Engineering & Design Fee	3,500.00	3,500.00
68	EACH	4500-0422	Installation of Network Drop, not including Patch Panel or Switches	150.00	10,200.00
31	EACH	KIT1000-1209	Optimum Classroom-MS-450- XD System Pal Mic360 - Without Speakers/wires	2,055.00	63,705.00
3	EACH	KIT1000-1207	Optimum Classroom-MS-450- XD System Pal Mic360 - 4 Ceiling Speakers	2,155.00	6,465.00

If tax exempt, sales tax will be removed upon receipt of Sales Tax Certificate. The install rates quoted are non-Davis Bacon compliant unless specifically noted on the install line above.	Upgrade Sonoma Heights ES School to MS-450 EPIC IPB/SAFE	Subtotal	183,978.00
		Misc	0.00
		Tax	0.00
		Freight	500.00
		Trade Discount	0.00
		Total	\$184,478.00

Prices valid for 30 days.

Fencing around Sonoma Heights Elementary is considered to be adequate and in good repair in all areas except on the west side of school. There is a short section of fence running between two buildings which incorporates a large, drive-through style gate. The way this gate has been installed, and the slope leading to it allow for a great deal of movement of the gate and a large opening between the gate and the asphalt drive. Consideration should be given to making modifications to this area so students, or unwanted visitors, cannot squeeze through or crawl under the gate. There are also classrooms along the North/West corner of the main building which have doors opening to an unfenced area. One set of double doors leading to an interior hallway, composed of large panes of glass, are also in this unsecured area of campus. This should be considered a point of vulnerability. The classroom doors are solid metal construction and open outward from the building making them difficult to breach. However, the glass windows and door glass are vulnerabilities. It is recommended for consideration that a shatterproof window laminate be incorporated in this area. Removal of all large rocks which are currently used to prop open doors that have glass panels should be done and a policy introduced to dissuade this practice in the future.



Photo 6-8. Doors to unfenced area



Photo 6-9. Classroom doors and windows

PRIORITY RECOMMENDATIONS FOR SONOMA HEIGHTS ELEMENTARY SCHOOL:

Based on this follow up assessment, the following are priority recommendations for infrastructure target hardening of this facility:

- Maintenance and system upgrades to include stand-alone multiplex video monitors for the school's video surveillance system.
- Fencing modifications to the gate and fence along the west side of campus.
- Replacement of the old VOIP phone-based intercom system with a new system that functions throughout the school and is user friendly to operate.

LOSS CONTROL COMMITTEE RM GRANT SUMMARY

MEMBER: Mineral County School District

ENTITY: Mineral County School District

FUNDED BY: POOL: PACT: Both: XX

DATE SUBMITTED: 2/28/19

SUBMITTED BY: Karen Watson - Superintendent

SUMMARY: Request for safety improvements for the high school and elementary school and fencing for single point of entry, which improvements were recommended by Safe School Operations.

FINANCING:

Based on updated proposals Submitted:

Total Project Cost.....	\$203,386.00
Member Contribution (25%).....	<u>-\$ 50,846.50</u>
<i>Total PP Grant Request.....</i>	<i>\$152,539.50</i>

MEMBER APPROVAL: Tyler Vianni – Board President

DATE PRESENTED TO LCC: 3/19/19

3/7/19 see EM to Karen Watson re multiple concerns relating to the grant.

3/11/19 received fax from Karen Watson with updated member approval form and proposals from Leavitt Construction for elementary and high school fencing.

2019



MEMBER RISK MANAGEMENT GRANT APPLICATION APPROVAL

This approval form must be signed by both the department head and the member liaison and/or responsible board.

Name/Description of Grant Purpose: install fencing around perimeter

of elementary and high schools, secure primary entrances of those same schools
this deters unauthorized access

Signatures below attest that:

1. The purpose and objective of the grant application have been reviewed, approved, and needed by the applicant;
2. The member is able to contribute 25% of the grant amount of the project, program, or acquisition in the amount of: \$ 52,221.50; and
3. If the grant is approved, the funds will be used exclusively for the purposes outlined in the grant application.

Department Head Acknowledgment

Karen S. Watson
Name and Title Superintendent

Karen S. Watson
Signature

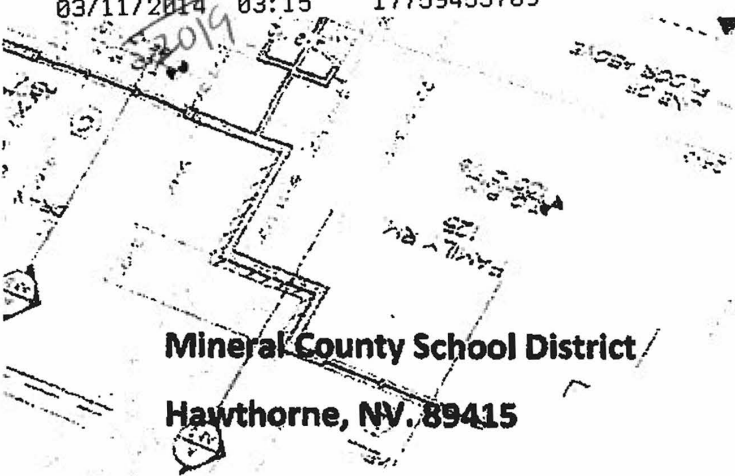
Date: 3/11/19

Board and/or Liaison Acknowledgment

Tyler O'Connell
[Signature]
Name and Title Trustee

[Signature]
Signature

Date: 3/11/19



Mineral County School District
Hawthorne, NV. 89415

Proposal and Scope of work chain link fence project

Elementary School

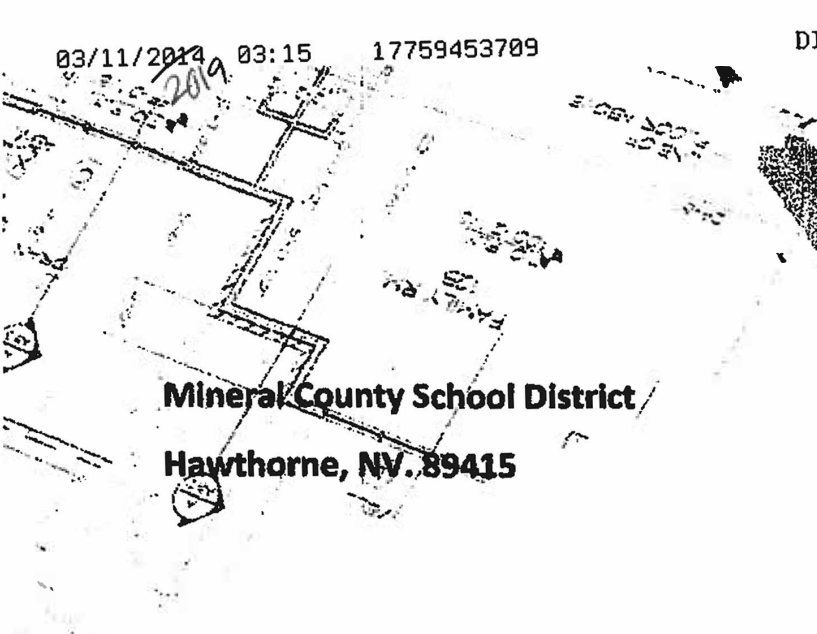
- Supply material and labor for approximately 1350 lineal feet. # 9 gage chain link fence.
- Supply and install 40 2 3/8" schedule 40 corner posts
- Supply and install 170 1 7/8"X8' schedule 40 posts
- Supply and install two 20' rolling gates
- Supply and install one 10' swing gate
- Supply and install six 6' swing gates

Material and labor for proposed work _____ 71,126.00

Payment Schedule to be 50% upon acceptance and balance due upon substantial completion

MCS D Acceptance _____ Date _____

Leavitt Construction  Date 03/11/2019



Mineral County School District
Hawthorne, NV. 89415

Proposal and Scope of work chain link fence project

High School

- Supply material and labor for approximately 350 lineal feet. # 9 gage chain link fence. Includes 2 3/8 corner posts, 1 7/8 line posts, 1 5/8 top rail, all in schedule 40 galvanized pipe, #9 gage bottom tension wire.
- Supply and install two 20' gates on 12" hard rubber tires and wheels for easier functioning of gate.
- Supply and install one 6' man gate all gate to have padlock stile latches

Material and labor for proposed work _____ 41,427.00

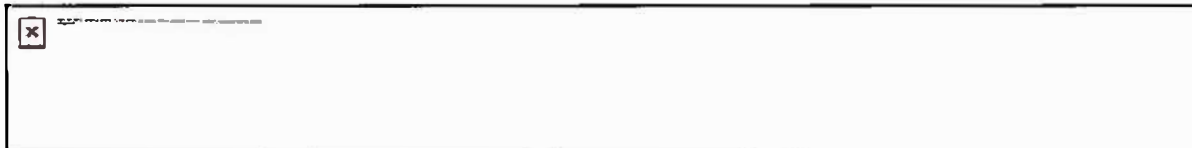
Payment Schedule to be 50% upon acceptance and balance due upon substantial completion

MCSD Acceptance _____ Date _____

Leavitt Construction Rod Leavitt Date 03/11/2019

Marshall Smith

From: Pool Pact <info@poolpact.com>
Sent: Thursday, February 28, 2019 6:13 PM
To: Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com; jim@jmstudioinc.com
Subject: Risk Management Grant Application Notification 0092
Attachments: doc02170320190221085156.pdf; Fencing and Assessment .pdf; Hawthorne Elementary entry.pdf; John Bid MCSD High School Single Point of Entry 2019.pdf



Risk Management Grant Application Notification

RMID: 0092

Applicant/Member: Mineral County School District

Po Box 1540

Hawthorne nv, 89415

Department Involved: General Facilities

Project Contact: Karen Watson

Phone: 775-945-2603

Email: watsonk@Mineral.k12.nv.us

Alternate Project Contact: Diane Rodriguez

Alt. Phone: 775-945-2603

Alt Email: rodriguez@mineral.k12.nv.us

Liasion Contact: JayDee Porras-Grant

Liasion Phone: 775945-2603

Liasion Email: porrasj@mineral.k12.nv.us

Funding Contact: Diane Rodriguez

Funding Email: rodriguez@mineral.k12.nv.us

Funding Phone: 775945-2603

Funding Address:

PO Box 1540

Hawthorne NV, 89415

Grant Description: A Y early Hazard and Vulnerability Assessment was completed at all Mineral County School District (MCSD) on March 26, 2018. The follow up report was reviewed by the Superintendent and School Board of Trustees. The report stated ' Motorists travel on Hwy 95 through Hawthorne. Anytime there is an increased transient population in the area of schools there is inereast ed vulnerability as the makeup of the transient population is unknown. It is recommended that the district explore the installation of a physical barrier.

Part I: Our campuses, were constructed during a period when open campus concepts were popular. This

unfortunately, allows for multiple points of entry onto the school property. The easy vehicle access has been identified in our study as a risk. Cars can drive around to the back of the school and drive through the entire property including the playground. We also currently don't have a barrier that to deter active shooters upon entering the building. We are seeking to fortify the office at Mineral County High School and Hawthorne Elementary. Will allow critical time to take action to prevent bodily harm to students, visitors, and staff on the property.

Part II a: Mineral County School District is a small, rural district with a very small General Fund budget. With a population under 3,000, we have limited revenue streams. Our poverty rate for students also qualifies us for Title I and the Free School Lunch Program with the USDA. The Superintendent and School Board of Trustees recognize the importance for access control to school campuses and want to better protect its students and staff. Therefore, the 25% contribution of \$53,000 has been set aside in the 2018-2019 budget to support the much needed physical security measures. Without some assistance, we will not be able to fund these projects for many years, when the risk exists now. There is also currently limited federal funds that can be expended on physical security measures at school locations. None of our our existing grants allow this type of project.

Part II b: Our 25% mandatory contribution will be taken out of our general fund account. 2

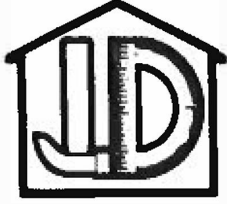
Part III: These improvements would buy critical time for the Mineral County Sheriffs Department to respond to any crisis situation.

Total Budget: ~~208,886.00~~ \$203,386.00
Applicant Funding: \$52,221.50 \$50,844.50
POOL/PACT Funding: \$156,665.00 \$152,539.50

Authorizing Applicant: Tyler Viani, Board President

Date/Time: 2/28/2019 6:12:40 PM

IP Address: 104.245.68.38



John Erle Daniels Construction

7 Raglan Circle
Carson City, Nevada 89701
License: Nevada 11125 & 11125A
Phone: 775-882-0874 Fax: 775-882-7949
Cell: 775-741-2898 e-mail:
DUTCHCRK@aol.com

Proposal

Date: January 13, 2019

TO: Mineral County School District Admin Building
751 A Street
PO BOX 1540
Hawthorne, NV 89415

JOB SITE: Mineral County High School, Single Point of Entry

#1: Wall

- *Build wall 15' long and to the ceiling, with 40"/6'8" door
- *Wall 2X4 20 gauge metal
- *5/8 drywall smooth finish
- *Paint provided by others

#2: Opening Attendance Office

- *Bullet Proof Glass #3 grade 33"X36" on left side with 1" opening under
- *34'X82' opening for new metal roll-up door on right side
- *All in existing opening and counter top

#3: Door

- *Birch Natural finish with self-closure, pull handle
- *Panic Hardware

#4 Electrical

- *Single door, 1200 lb. magnetic lock, with single remote release location inside Attendance Office
- *Upgraded 1.2 amp, 5 AH battery backup power supply

#5 Card Access

- *Note: Card access incurs extra cost of \$2,650 (price not incl. in Grand Total)
- *No HVAC included.

GRAND TOTAL \$31,660.00

All of the above work will be completed in a substantial and workman like manner according to standard practices for the sum of *Thirty One Thousand Six Hundred Sixty Dollars (\$31,660.00)*.

Respectfully submitted,

John Erle Daniels, NV 11125; 11125A



The Difference is Clear

Reno/Sparks
1650 Greg St.
Sparks NV 89431
P 775-331-3110
F 775-331-6848

Las Vegas
6255 S. Sandhill Rd.
Suite #900
Las Vegas NV 89120
P 702-456-5774
F 702-331-6848

Boise
2222 S. Cole Rd.
Boise ID 83709
P 208-384-1336
F 775-331-6848

Carson City
3170 S. Carson St.
Carson City NV 89701
P 775-885-2800
F 775-331-6848

Elko
350 W. Silver St.
Suite #500
Elko NV 89801
P 775-777-1760
F 775-331-6848

Fallon
4350 Reno Hwy.
Fallon NV 89406
P 775-867-4527
F 775-331-6848

Winnemucca
3200 Trader's Way
Winnemucca NV 89445
P 775-623-2065
F 775-331-6848



The Difference is Clear

Reno/Sparks
1650 Greg St.
Sparks NV 89431
P 775-331-3110
F 775-331-6848

Las Vegas
6255 S. Sandhill Rd.
Suite #900
Las Vegas NV 89120
P 702-456-5774
F 702-331-6848

Boise

DATE: 1/30/2019

RE: Hawthorne Elementary, Budget number

SCOPE OF WORK: Furnish and install 1 pair of storefront doors with sidelites and bullet resistant level 1 glass. Doors to allow for electric control to buzz the door open.

Furnish and install 2 windows approximately 93x107 with bullet resistant level 1 glass. Install 8 pieces of level 1 bullet resistant glass approx. 2'x2' in existing storefront.

TOTAL Budget AMOUNT: ----- \$ 59,173

Note: storefront framing will not be bullet resistant.

EXCLUDES- ANY SPECIAL WARRANTY, FLEXIBLE FLASHING, SKYLITES, ENGINEERING, ANY MATERIALS OR LABOR NOT LISTED ABOVE, FINAL CLEANING AND PROTECTION, BONDING, FINAL KEYING, PERMITS, AND AFTER-HOURS WORK.

THANK YOU FOR THE OPPORTUNITY TO BID THIS JOB. IF YOU HAVE ANY QUESTIONS PLEASE CALL CLAY JORGENSEN AT OUR SPARKS LOCATION, PHONE: (775) 331-3110 EXT 1050, CELL 775-848-1089, FAX: (775) 331-7398. Email clay@fastglassinc.com

NEVADA CONTRACTORS LICENSE 15323 LICENSE LIMIT 950,000

PLEASE NOTE PRICES ARE GOOD FOR 30 DAYS. THIS PROPOSAL IS SUBJECT TO THE TERMS AND CONDITIONS SET FORTH ON PAGES 2 AND 3. ACCEPTANCE OF THIS OFFER IS EXPRESSLY LIMITED TO THE TERMS AND CONDITIONS HEREIN.

FAST GLASS TERMS AND CONDITIONS

1. FAST GLASS shall furnish all labor, materials, equipment and services necessary for completion and delivery and installation, if applicable, of the glass and/or hardware ("Work") as specified in the SCOPE OF WORK.
2. **TAXES AND PERMITS:** FAST GLASS shall be responsible for taxes required for the manufacture and delivery of the Product. Unless otherwise agreed to in writing, FAST

*This proposal is subject to the terms and conditions set forth as attached. 2
GLASS is not responsible for obtaining any permits required to manufacture, deliver, or install the Products.

3. **EXCLUSIONS:** This Proposal does not include work for engineering, master keying, after hours work, or installation of hardware other than what is specified in the Proposal. This Proposal does not include mockups, cleaning and protection, or bonding.
4. **INSURANCE:** The Proposal amount includes three standard insurance certificates for workers compensation and general liability. Any different or special insurance requirements are hereby excluded from this Proposal. Cost of special insurance requirements may be addressed in change order form and will be an add to the contract amount.
5. **CHANGES:** Changes to the Scope of Work shall be made by written Change Order only, signed by both parties, and the price and/or delivery schedule of FAST GLASS's contract shall be adjusted accordingly as set forth in such Change Order.
6. **RESPONSIBILITY FOR LOSS OR DAMAGE:** FAST GLASS shall only be responsible for losses or damages to products of the work until such products have been installed.
7. **CANCELLATION/TERMINATION:** If the Contract is terminated or if PURCHASER cancels this contract before substantial completion, PURCHASER agrees to reimburse FAST GLASS for all expenses incurred by FAST GLASS to the date of cancellation/termination by PURCHASER.
8. **PAYMENT TERMS:** Unless otherwise expressly agreed to in writing, payments, net of retention, must be made in full within forty-five (45) days of receipt of invoice. A charge of 1.5% per month shall be added to delinquent payments. Failure to make timely payments constitutes a breach. Upon breach, FAST GLASS may stop work and/or terminate the Agreement. Retention will be paid within 30 days of certificate of occupancy.
9. **LIMITED WARRANTY:** FAST GLASS warrants its work against all defects in materials and workmanship for one (1) year from the date the products are installed or delivered or delivered to PURCHASER. Within that one (1) year period FAST GLASS agrees to correct any of its work product which proves to be defective, excepting normal wear and tear or unusual abuse or neglect. EXCEPT AS EXPRESSLY STATED ABOVE, THE COMPANY MAKES NO WARRANTY, WHETHER EXPRESS OR IMPLIED, IN FACT OR AT LAW, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WITH RESPECT TO THE PRODUCTS(S) OR THE USE THEREOF.



The Difference is Clear

Reno/Sparks
1650 Greg St.
Sparks NV 89431
P 775-331-3110
F 775-331-6848

Las Vegas
6255 S. Sandhill Rd.
Suite #900
Las Vegas NV 89120
P 702-456-5774
F 702-331-6848

Boise
2222 S. Cole Rd.
Boise ID 83709
P 208-384-1336

10. **LIMITATIONS OF DAMAGES:** FAST GLASS SHALL NOT BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL OR SPECIAL DAMAGES. PURCHASER EXPRESSLY AGREES THAT ANY DAMAGES TO PURCHASER RESULTING FROM, RELATED TO, OR ARISING OUT OF, THE WORK DESCRIBED HEREIN, WHETHER IN CONTRACT, TORT, OR OTHERWISE, SHALL BE LIMITED TO, AND SHALL NOT EXCEED, THE CONTRACT PRICE OF THIS AGREEMENT.

11. **DISPUTES / CHOICE OF LAW / CHOICE OF VENUE:** The parties to this Agreement agree that any dispute relating to this Agreement shall be submitted to arbitration by the American Arbitration Association pursuant to the Construction Industry Arbitration Rules and Chapter 38 of the Nevada Revised Statutes. In any action to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable cost and

*This proposal is subject to the terms and conditions set forth as attached. 3
attorney's fees. This Agreement shall be governed by the laws of the State of Nevada
and any action to enforce the terms of this agreement must be brought in Washoe
County, Nevada.

**MINERAL COUNTY SCHOOL DISTRICT
HAZARD AND VULNERABILITY ASSESSMENT
YEARLY FOLLOW UP REPORT**

Date:

May 21, 2018

Prepared by:



**SCHOOL SAFETY
OPERATIONS**

Hazard and Vulnerability assessments were performed by the School Safety Operations assessment team on all MCSD schools and district facilities on March 26 and 28, 2018. These follow up yearly assessments were safety and security related assessments for purposes of tracking progress of the infrastructure target hardening projects and identifying priorities for future projects. No structural or engineering type assessments were performed during these assessments. Criteria listed in the American Clearinghouse on Educational Facilities and interviews with school staff were utilized in addition to physical facility assessments. Hazards, vulnerabilities, and risk factors all MCSD schools have in common related to the areas of the schools are addressed in the body of the HVA report.

The following conditions were found at each MCSD site and will be referenced in this section. Recommendations will be made where applicable.

PRIORITY DISTRICT WIDE RECOMMENDATIONS:

Based on this assessment, the following priority recommendations pertain to all MCSD schools and district facilities:

- Most of the schools had limited perimeter fencing around their campus'. Perimeter fencing goes a long way to provide the first level of safety for a school. All gates in the fences should be kept closed and locked after the school day begins. If the school is equipped with cameras, it is recommended that some of them be trained on these gates and then monitored in real time if possible. Fences should be checked with regularity to ensure that they are not damaged and that gates are in good working order. Specific recommendations are made about individual schools within this assessment.
- It is recommended that the district institutes a policy to require all school staff to wear visible school identification while school is in session. This may seem un-necessary in a small community like Hawthorne, where most people know each other, and parents of children attending school in this district are aware of who staff members are. The wearing of school identification is to assist first responders to more quickly identify responsible persons at each school in the event of a critical incident occurring at the school. Many smaller jurisdictions in Nevada frequently hire personnel from out of the area (Sheriff Offices, Nevada Highway Patrol). These first responders may not have children attending school, and therefore not be familiar with school staff.
- The condition of grounds and building maintenance still appeared to be in excellent condition at all MCSD sites. The general appearance of a school adds to the positive culture and climate and benefits community buy in. The general appearance of MCSD schools gives them a welcoming environment consistent with the principles of Crime Prevention Through Environmental Design (CPTED).
- Disaster supplies are not stored at any MCSD school sites or at the district facilities. Bottled water and some basic emergency supplies are recommended to be stored in each MCSD

6.1 Hawthorne Elementary School

Hawthorne Elementary School is a Pre-K thru grade 6 school that currently (school year 2017/2018) has over three hundred students enrolled. The elementary school, district office, and the Jr/Sr high school are all in the same general area within the city limits of Hawthorne. In fact, all the locations are within walking distance of each other.

The exterior of the Elementary School is well marked. The parking lot has several covered spaces and is directly in front of the main entrance. The school is composed of two main buildings (the office and the multi-purpose building) and then a series of buildings that are laid out in somewhat a horseshoe pattern and all contain classrooms. The multi-purpose room (The Carole Munger Multi-Purpose Room) is clearly marked. The building containing the office is not. It is recommended that signage be placed over the doors or entryway indicating that the office is in this building. There should also be signage on the exterior (by the doors) indicating that visitors need to check in at the office.



**Photo 6-1. Hawthorne Elementary School
Front Entrance Leading to Office**

One of the primary areas of potential vulnerability that was observed during this re-assessment was the fact that there is still no fencing installed at the front of the school to block off the parking lot from the classrooms located to the rear of the main building. There is chain link fencing in place to the right side of the main office (that fences in the playground area), but there is a gap between the start of the fence and the main office. Then there is no fencing to the left side of the office and that area is completely open to where someone could walk, unobstructed, back to the area where the classrooms are located. It is recommended that a locking gate be installed in the area to the right side of the main office to enclose that area, and that fencing be installed along with a locking gate to the left side of

the main office. This would sufficiently fence off the front area of the school. Suggestions for fencing for the rear of the school will be discussed later in this report.

The doors leading to the main office are a double metal door with glass inserts. There are crash bars on the inside for quick egress from the building. When you walk into the main office area, there is an open, curved counter area directly in front of you. The spaces on either side of this counter are open (and provide access to the offices). This is an area of vulnerability as it does not afford the office staff any level of security if an agitated individual was to enter the school and then decide to storm pass the counter towards the principals office, or deeper into the building. It will take some minor construction to secure the front of this entrance into a single point of entry. Below are suggested recommendations for considerations to create a single point of entry for this school:

- Close and lock these main doors a short period of time after school begins each day.
- Install electronic locking mechanisms on this set of doors that can be activated by office staff from behind the counter.
- Install an intercom and buzzer at the front door in an area that can viewed from inside the office area. With these precautions in place, staff will be able to see who is outside requesting entry to the school.
- Install, or construct either barriers, or walls on either side of the front counter area. If walled in, place a door on either side so people can be admitted to the office area and school, after being appropriately checked-in.
- Install a plexi-glass barrier around the counter area. This will keep staff safe from an angry, or agitated person who may want to vault the counter to get at them or enter the school without permission. There should be an opening or space in this barrier that would allow for the passing of documents to staff from those persons visiting on the other side.

Should these recommendations be considered, consultation with a qualified architect to ensure ADA compliance and budgetary feasibility is also recommended prior to starting this procedure.

In addition to these recommendations, it is suggested that the doors to the multi-purpose building be kept closed and locked during school hours as well. In fact, the best practice is to keep all points of ingress and egress closed and locked during school hours. This way, visitors are naturally funneled to a well-marked, and secure single point of entry. These suggestions coupled with the installation of fencing and gates, which were previously mentioned in this report, should go a long way in limiting unwanted access to the school.

This school, as with other schools in the district, has a policy to check visitors in by having them sign a sign-in roster and then issuing visitors badges. It is recommended that the district explores some of the advanced visitor check-in systems currently available for educational institutions. These systems produce temporary I.D.'s and log information about the visitors into their respective systems. Some systems even go as far as checking on-line sex offender data bases against the names of the persons checking in.

All classroom doors at Hawthorne Elementary School are equipped with enhanced locking devices ("The Anchorman Device"). This is extremely commendable and Mineral County School District is the first and only district in the fifteen rural school districts in Nevada to install such enhancements on all their doors. These devices allow staff/teachers to lock down their respective classrooms more quickly and can be completed without stepping out into the hallway.

There is limited perimeter fencing around this campus, and a very large gap in the fencing to the rear of the multi-purpose building. It is recommended that fencing be installed that fences in the staff parking lot to the rear of the multi-purpose building and then fences off the elementary school perimeter from the district administration office, allowing for a pathway between the two buildings. Currently, someone could drive a vehicle from the parking lot behind the multi-purpose building all the way to the back of the main office building, and then directly across the school grounds and to the rear of each building that contains classrooms. This is of great concern and is a very serious vulnerability that should be addressed even prior to establishing a secure point of entry in the front of the school.



**Photo 6-2. Hawthorne Elementary School
Rear of Classroom Buildings (vehicles can access this area)**

PRIORITY RECOMMENDATIONS FOR HAWTHORNE ELEMENTARY SCHOOL:

- Install fencing to the rear of the school, and fencing to some areas in front, along with properly functioning gates that have the ability to be locked.
- Attempt to create a secure single point of entry by installing electronic door locks and an intercom/buzzer system at the front office. Also construct walls or barriers on either side of the front counter that will keep persons other than staff from getting into the office area of the school.
- Installation of a video monitoring system that will have cameras in areas outside capturing gates and entry ways to the school. It is recommended that monitors be placed in the office

- Install Anchorman Devices on the doors entering the hallways between each classroom.
- Conduct staff training specifically for Schurz Elementary in Emergency Response and ICS.

Recommendations requiring training, planning, or not requiring funding are considered short term or immediate in priority. Recommendations requiring funding or Requests For Proposals (RFP) are considered longer term due to procedural concerns related to these types of projects.

6.3 Mineral County High/Jr. School

The Mineral County High School and Jr. High share space in the same building. Students from grades 7 thru 12 attend this school. The building is quite old but has been well maintained. The main entrance of the school is located directly under the large lettering that says, "Mineral County High School". The entrance is composed of two double metal doors with large glass inserts. There is signage on one of the doors indicating that visitors need to sign in at the office. There is no fencing at all in the front of the school.

Parking spaces are located in front of the campus and only the front lawn separates the parking area from the front doors of the school. This school also does not have a single point of entry which creates a potential vulnerability. When someone enters the front doors, they will find a large office immediately on their right that has an open counter area. This is the Attendance Office. The assessor was advised that this office does not always have someone in it. The actual occupied office is across the hall from this particular location.



**Photo 6-5. Mineral County High School/Jr. High
Parking in front of Main Entrance to School**

The following are suggested recommendations as to how to establish a single point of entry at the front of this school:

- Keep all but one of the front doors locked during school hours
- Install an electronic locking mechanism on the front doors. Lock the one door that is left unlocked shortly after school begins each day.
- Install a buzzer and camera that captures the front exterior entrance and can be viewed from the office.
- Install a plexi glass cover above the counter at the attendance office. An opening sufficient for passage of papers, log books and visitor passes, as well as to facilitate conversation should be incorporated into the lower section of the new window. This area should be small enough, so a person will not be able to climb through.
- Place stanchions, or dividers that direct persons entering the school to check in at the attendance office window first rather than walking across, or down the halls into the school. This of course will require that either school staff or volunteers will have to man this office during school hours. A longer-term recommendation would be to wall off a small area just inside of the main doors and thereby create a foyer area. An additional door would have to be installed that would then lead from this newly created space to the interior of the school.
- Institute a policy that all doors leading into or out of the High School/Jr. High are kept closed and locked during school hours.

This school does have a policy that requires classroom doors to be kept closed and locked during school hours. This is commendable and is also a recognized best practice in school safety. As was previously mentioned in this report, all schools in Mineral County have enhanced door locking mechanisms installed on all their classroom doors (The Anchorman Device).

The handicap access doors leading into the old school building are accessible from the student parking lot. These doors are not monitored and present a significant vulnerability. The student parking area on the south side of the main building is also the location where the special needs busses pick up and drop off. The door is equipped with an electronic opening pad and wheel chair ramp which meet all state and federal requirements. The vulnerability derives from anyone wishing to enter the main building can do so without being detected w or deterred. During this re-assessment, it was suggested that the district explore the idea of issuing secure card locks to any student that would be using this particular entrance.

Visitors to the school currently check-in at the office and are given a visitor badge. The district should explore some of the different visitor monitoring systems that are currently on the market.

Currently, there are no survival/emergency supplies in any of the classrooms. It is recommended that the district either creates these (ex. Five-gallon paint cans with emergency blankets, window coverings, water, light food stuffs) as some other rural Nevada districts have done or look at vendors that have prepared kits for purchase.

It is recommended that the school establishes a door numbering, or lettering system. This would entail clearly marking with either letters, or numbers over each point of ingress/egress from the school. For example, the front entrance of the school would be marked as door number one. Then each door from the front (going in a clockwise direction) would be marked consecutively. These numbers need to be large enough to be seen clearly from outside. The purpose of this is to assist first responders in getting to a specific area of the school as quickly as possible. For example, medics could be directed to the closest entry door to a specific medical emergency occurring inside.

Chemistry classrooms are by nature a point of vulnerability. Chemicals, powders and eager students can lead to the inadvertent mixing of ingredients which could cause a HAZMAT event. Unsecured chemicals are also at risk of being toppled, spilled, and mixed as a result of a potential seismic event. Upon looking at the chemistry classroom it was observed that numerous dry chemicals were being stored on shelves without doors and the cabinet was not anchored to the wall. It is recommended that all chemicals be stored in a cabinet that has doors that can be closed and secured, and that the cabinet is likewise screwed or anchored to the wall. A current chemical list should be posted in plain view and a copy of the list should be available at the fire department and the 911 dispatch center.



Photo 6-6. Mineral County High School/Jr..High
Chemical Cabinet in Classroom

PRIORITY RECOMMENDATIONS FOR MINERAL COUNTY HIGH/JR. HIGH SCHOOL:

Based on this follow up assessment, the following appear to be priority recommendations for infrastructure target hardening of this facility:

- The High School/Jr. High School is currently in need of a new properly functioning public address system

- It is recommended that the entire perimeter of the school be fenced and that properly functioning gates also be installed. Fencing could be either chain link, or decorative wrought iron. Adequate perimeter fencing combined with a secure single point of entry goes a long way to significantly reduce numerous vulnerabilities related to an "open campus".
- Attempt to create a secure single point of entry by utilizing the recommendations set forth above.

Recommendations requiring training, planning, or not requiring funding are considered short term or immediate in priority. Recommendations requiring funding or Requests For Proposals (RFP) are considered longer term due to procedural concerns related to these types of projects.

6.4 Mineral County District Offices

Overall appearance and maintenance on the District Office sets the tone for an entire school district. In the case of Mineral County School District this tone is one of pride and student support. The grounds are very well maintained, shrubs are trimmed in a manner that lends itself toward natural surveillance, a walkway clearly delineates the path to the buildings main entrance, signage on the front door directs visitors to sign in, a small sign next to parking lot along A street states a trespass warning and informs the public that at least some of the facility is under video surveillance. Each of these factors fall in line with the concepts of Crime Prevention Through Environment Design, which was discussed in the reports introduction.

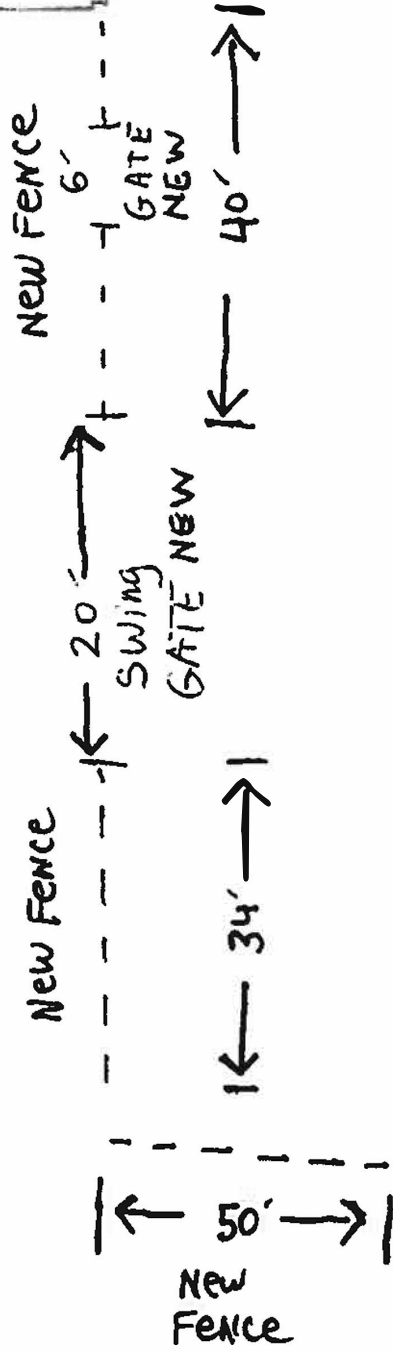
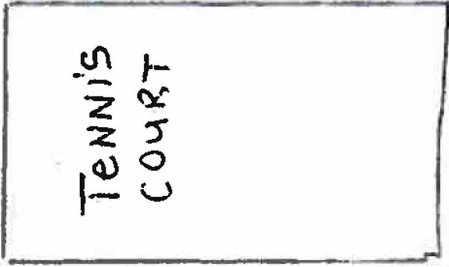
The large walkway approaching the front entrance is directly accessible from entry gate and A Street. Though vehicle assaults on buildings are limited in this country, they should still be considered as a vulnerability. The District Office walkway would provide such an opportunity an opportunity for vehicle ingress. Without changing the gate or street configuration, consideration should be given to installing and positioning a large decorative planter toward the beginning of the walkway. This would stop most vehicles and slow any others. It would also keep an errant vehicle resulting from a traffic accident on "A" St. from entering the facility grounds. This is also a concern for the front area of the High School/Jr. High as well since the front doors are only separated from the street by a small patch of lawn.

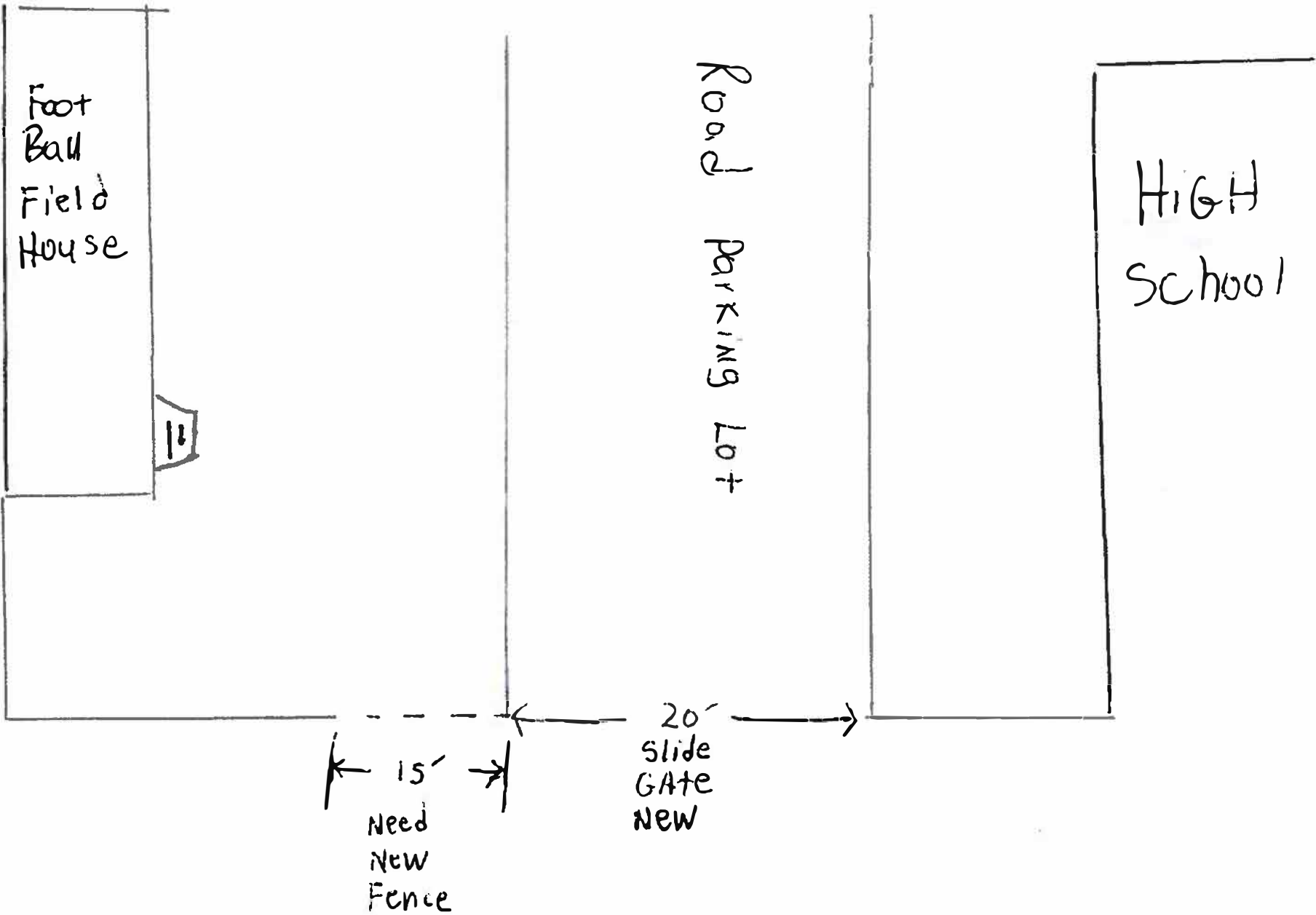
The main entrance to the District Office is clearly marked. There are three double metal doors with glass inserts that make up the front entry way. Someone entering through these doors walks into a large open area and there are a series of offices along the wall across from these main doors. The assessor was advised that all the doors except one are kept locked during the day. It is recommended that a buzzer be installed that rings into the admin office when someone enters through this door. This way, the office staff will know that someone has entered the main entrance. The installation of an electronic locking mechanism would also allow office staff to lock this one open door from their location across the hall without having to leave their office. This would be very advantageous if the staff had forewarning of a possible threat that would require a lockdown. It was noted that there was an Anchorman Device on each one of the office doors in the admin building. This is excellent and will allow for the staff to lock themselves down in their respective offices very quickly.

Material & Labor

\$43,164.00 For all three projects

* updated to \$41,427.00 3/11/17





Foot
Ball
Field
House

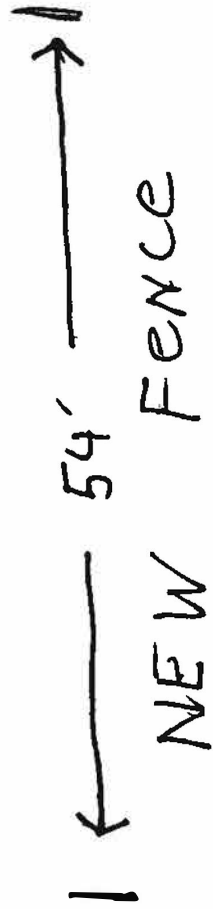
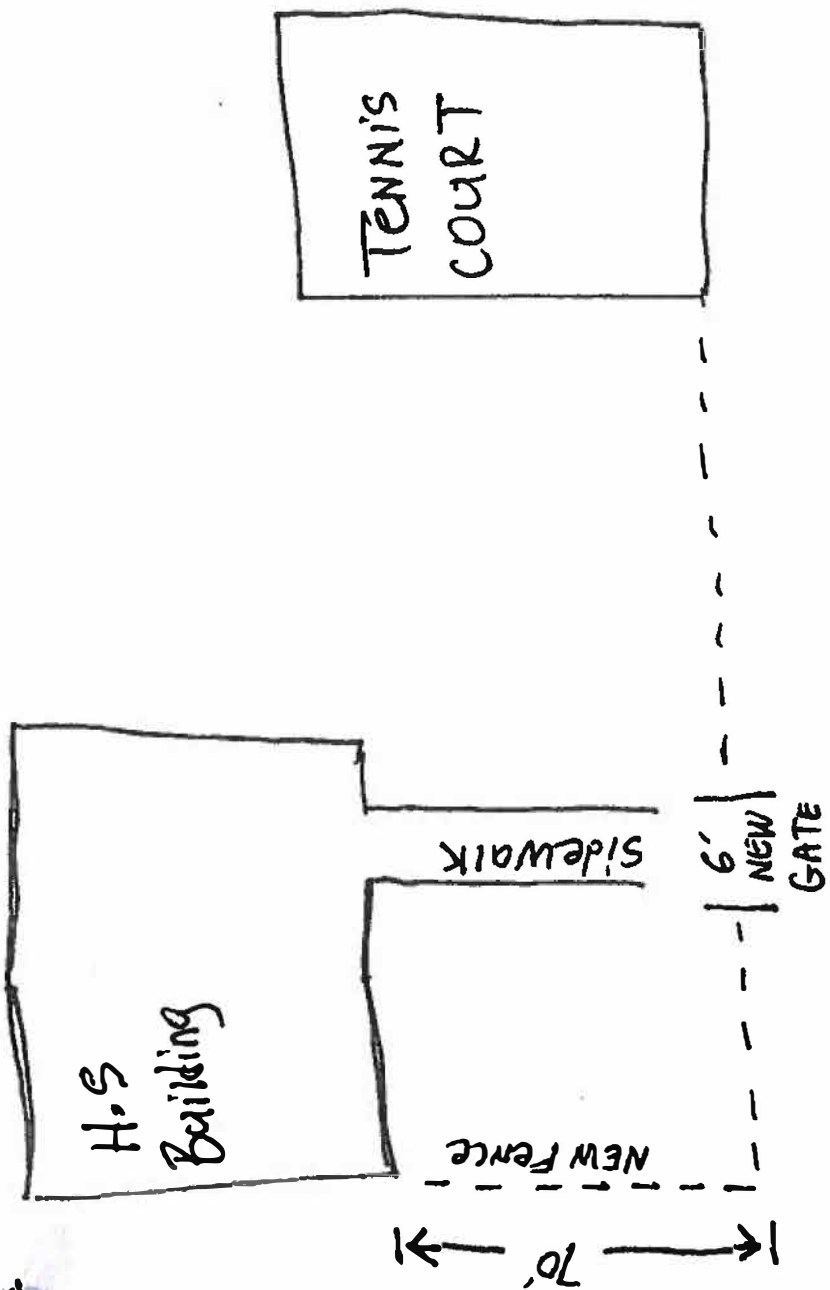
12

Road
Parking Lot

HIGH
School

15'
Need
New
Fence

20'
slide
GATE
NEW



LOSS CONTROL COMMITTEE RM GRANT SUMMARY

MEMBER: Nye County

ENTITY: Nye County Sheriff's Office

FUNDED BY: POOL: PACT: Both: XX

DATE SUBMITTED: 11/5/18

SUBMITTED BY: Lt. David Boruchowitz

SUMMARY: Requesting funding for one year subscription to LEXIPOL.

FINANCING:

Based on updated proposal submitted:

Total Project Cost.....	\$32,286.00
Member Contribution (25%).....	<u>\$ 8,071.50</u>
PP Contribution:	\$24,214.50

MEMBER APPROVAL: Tim Sutton, Nye County Manager

DATE PRESENTED TO LCC: 3/19/19

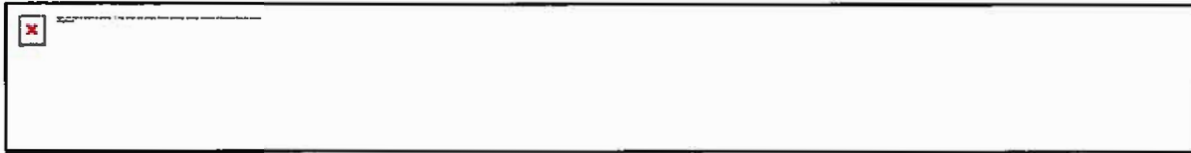
3/7/19 TCT/Lt. Boruchowitz who provided additional information. He said that their current program POWER DMS is in adequate for his training needs (i.e. updates, assessments, and document administration). He said that he is looking for one year subscription and then his department will pay future subscription fees. He said that there are two proposals one for jail ops one for road ops.

3/7/19 Em to Boruchowitz regarding updated proposals – told him that I needed updated proposals. Both proposals appear to be for the same thing

3/8/19 Boruchowitz supplied updated proposal encompassing the total subscription.

Marshall Smith

From: Pool Pact <info@poolpact.com>
Sent: Monday, November 05, 2018 10:43 AM
To: Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com; jim@jmstudioinc.com
Subject: Risk Management Grant Application Notification
Attachments: PoolPact_1.pdf; PoolPact.pdf



Risk Management Grant Application Notification

RMID:

Applicant/Member: Nye County

2100 E. Walt Williams Dr, Ste 100

Pahrump Nevada, 89048

Department Involved: Sheriff's Department

Project Contact: David Boruchowitz

Phone: 775-751-4234

Email: dboruchowitz@co.nye.nv.us

Alternate Project Contact: Danielle McKee

Alt. Phone: 7757516394

Alt Email: dmckee@co.nye.nv.us

Liasion Contact: Danielle McKee

Liasion Phone: 7757516394

Liasion Email: dmckee@co.nye.nv.us

Funding Contact: Jennifer Perry

Funding Email: jperry@co.nye.nv.us

Funding Phone: 7757516394

Funding Address:

PO Box 473

Tonopah NV, 89049

Grant Description: The Nye County Sheriffs office is requesting funding to subscribe to Lexipol. Lexipol is a company that provides state-specific, Public Safety Policy Content and Integrated Policy Training for Patrol and Detention.

Part I: Lexipol would develop the policy for the Nye County Sheriffs office to include Daily Training Bulletins, which would ensure compliance with state and federal laws and regulations. a manual customized to reflect the agencies structure, scenario based training and daily test questions to ensure proper comprehension of the study materials. Included is policy updates in response to new legislation, case law and best practice. Additionally,

there is a mobile app so officers can access the policy from the field or in office, for quick and easy reference. With all of the features, this will help to ensure all officers are following policies and procedures set forth in an effort to keep the agency more safe as well as holding the department accountable for policy guidance. Attached is an invoice which shows a break down of all that is included with the service / policy.

Part II a: The Nye County Sheriff's office provides safety and policing throughout Nye County which is the third largest county in the United States encompassing 18,199 square miles. The total population of Nye County is just over 44 thousand citizens. The current operating budget for the Nye County Sheriff's office is \$13,478,883 for FY19. Of this total, the services and supply budget is \$1,468,502. This funding is for all expenditures that they Nye County Sheriff's office will have throughout the year, including but not limited to; fueling expenses, cell phone expenses, towing of vehicles, inmate costs including medical and food expenses, coroner expenses and sexual assault exam expenses. The cost of these expenditures go up every year, however, the budget seems to remain close to the same. Each year, the Sheriff's department struggles to remain within budget and provide safety and policing with the increasingly demanding needs to the community and throughout the county. This service will allow access to deputies to review the policy manuals and training's on the go through a web based system. It is necessary to keep the sheriff's office within the legal ramifications of the job and keep the officers within compliance of the departments policy.

Part II b: The matching portion of the grant is budgeted as a match to the grant. Nye County currently uses a service similar to this, but it does not have the updating capabilities and is very vague. ? "POWER DMS CURRENT SYSTEM"

Part III: We are eager to enhance the safety of our citizens through the use of policy manuals and scenario-based trainings that will enable law enforcement and first responders to reduce risk and increase safety and outcomes. Access to this web based system ensures that law enforcement and first responders have state-specific policy manuals that are integrated with scenario-based daily training on high-risk, low-frequency events. Policy manuals provide legally reviewed regular and urgent policy updates in response to legislative mandates, case law and the evolution of best practices. The customizable Daily Training Bulletins provide comprehensive training to help public safety personnel learn and retain their organization's policy manual and the practical risk management application of their policies. Policy manuals and Daily Training Bulletins ensure that law enforcement and first responders are adhering to up to date policies and best practices that will improve high risk encounters and mitigate risk when responding to threats. This system will allow us to clearly, effectively, and continuously manage risk and train personnel to mitigate high risk situations and threats. We are confident that this system will enhance the safety of our law enforcement, first responders, and citizens throughout our region.

Total Budget: ~~32299.00~~ \$32,286.00
Applicant Funding: ~~8074.75~~ \$9,071.50
POOL/PACT Funding: ~~24224.25~~ \$24,214.50

Authorizing Applicant: Tim Sutton, Nye County Manager

Date/Time: 11/5/2018 10:43:01 AM
IP Address: 23.162.0.250



MEMBER RISK MANAGEMENT GRANT APPLICATION APPROVAL

This approval form must be signed by both the department head and the member liaison and/or responsible board.

Name/Description of Grant Purpose: Requesting funding to subscribe to Lexipol. Lexipol is a company that provides state-specific, Public Safety Policy Content and Integrated policy training for patrol and detention.

Signatures below attest that:

1. The purpose and objective of the grant application have been reviewed, approved, and needed by the applicant;
2. The member is able to contribute 25% of the grant amount of the project, program, or acquisition in the amount of: \$ 4,074.75; and
3. If the grant is approved, the funds will be used exclusively for the purposes outlined in the grant application.

Department Head Acknowledgment

Sharon Watkins, Sheriff
Name and Title

[Signature]
Signature

Date: 6/28/18

Board and/or Liaison Acknowledgment

[Signature]
Name and Title

Tim Sutton, County Manager
Signature

Date: 9/19/18

RISK MANAGEMENT GRANT
APPROVAL FORM
REV. 12/05/17

Marshall Smith

From: David Boruchowitz <dboruchowitz@co.nye.nv.us>
Sent: Monday, November 19, 2018 3:46 PM
To: Zaria Hanses
Subject: RE: Attachment issue

We will be budgeting it in future years to keep it sustainable.



From: Zaria Hanses <zariahanses@poolpact.com>
Sent: Monday, November 19, 2018 3:45 PM
To: David Boruchowitz <dboruchowitz@co.nye.nv.us>; Timothy Sutton <tsutton@co.nye.nv.us>
Subject: RE: Attachment issue

Will there be anything you'd like me to add to the application file regarding future plans for funding the yearly subscription?

Thank you,

Zaria

Zaria Hanses
Administrative Assistant/
Grant Administrator
NPAIP/PACT
775-885-7475
201 S. Roop Street, Ste. 102
Carson City, NV 89701

From: David Boruchowitz <dboruchowitz@co.nye.nv.us>
Sent: Monday, November 19, 2018 3:41 PM
To: Zaria Hanses <zariahanses@poolpact.com>
Subject: RE: Attachment issue

No problem.

NEVADA LAW ENFORCEMENT POLICY MANUAL & DAILY TRAINING BULLETINS

Presented to:

Nye County Sheriff's Office

June 11, 2018

Lexipol
16755 Von Karman Ave.
Suite 250
Irvine, CA 92606
949.484.4444
www.lexipol.com

Rosie Curran
Senior Account Executive
949 272-5818
rcurran@lexipol.com

Proposal Expires 9/31/2018



June 11, 2018

Sergeant David Boruchowitz
Nye County Sheriff's Office
3200 E Cheyenne Ave SC A1A
North Las Vegas, NV 89030

Dear Sergeant Boruchowitz,

Thank you for the opportunity to propose our Law Enforcement and Custody Policy Manual and integrated Daily Training Bulletin service to your department. Since 2003, our proven policy and training solutions have helped public safety agencies across the country reduce risk, avoid litigation and focus more resources on proactive policing.

Lexipol's cost-effective model and easy-to-use web-based tools provide your agency with:

- Policies that reflect up-to-date, applicable industry standards and best practices.
- Content specific to the laws and practices of Nevada
- Daily scenario-based training that reinforces your agency's policies.
- Timely updates in response to new legislation and case law.

Vetted by a team of attorneys specializing in public safety law, our content is used by more than 2,800 public safety agencies nationwide. As a Lexipol customer, you will always have access to a current policy manual that reflects your agency's values and the peace of mind that comes from knowing your agency is protected.

Thank you again for your interest in Lexipol.

Regards,

LEXIPOL, LLC

Rosie Curran
Senior Account Executive



TRAINING PRESENTABLE

PROPOSAL FOR LAW ENFORCEMENT POLICY MANUAL

PRESENTED TO: Nye County Sheriff's Office

Date June 11, 2018

Product	Term	Price
Annual Subscription:		
NV Law Enforcement Policy Manual & Daily Training Bulletins	Annual	\$15,109.00
High Influencer Discount	One Time	-\$7,555.00
		\$7,555.00
NV Custody Policy Manual & Daily Training Bulletins	Annual	\$10,240.00
High Influencer Discount	One Time	-\$5,120.00
		\$5,120.00
Support+ 100 hours	One Time Fee	\$6,950.00

Pricing is based on: Law Enforcement – No. of Sworn Deputies 75; Custody No. of Sworn Deputies 25

Subscription SCOPE OF SERVICES:

Law Enforcement and Custody Policy Manual & Daily Training Bulletins

- Compliant with state and federal laws and regulations
- Manual customized to reflect your agency's terminology and structure
- Scenario-based daily training ties policy to real-world applications
- Each DTB includes a test question that reinforces policy comprehension
- Officers can complete DTBs via computers or iOS and Android mobile devices
- DTB completion and policy acknowledgement reports available by officer, topic or policy

Policy Updates

- Delivered in response to new legislation, case law and evolving best practices
- Changes are presented in mark-up form and side-by-side comparison against existing policy
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform & Mobile App (Knowledge Management System)

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies to staff
- Automated tracking and reporting of policy acknowledgement and completion of training by all staff
- Archival and easy retrieval of all versions of policy manual, should litigation require you to produce an earlier version
- Mobile app that provides in-the-field access to policy and training materials

Customer Assistance & Support

- Training on the Lexipol web-based delivery platform
- Dedicated Account Management and Customer Service representatives assigned to agency and available via phone and email
- Lexipol Forum, an online user community of Lexipol subscribers, provides additional resources and opportunities to get questions answered and share best practices

Procedural Shell-Supplemental Manual

Lexipol's Supplemental Publication Service streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, checklists and more.

- Electronically links department-specific procedural content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural content
- Allows you to create Daily Training Bulletins against your procedural content

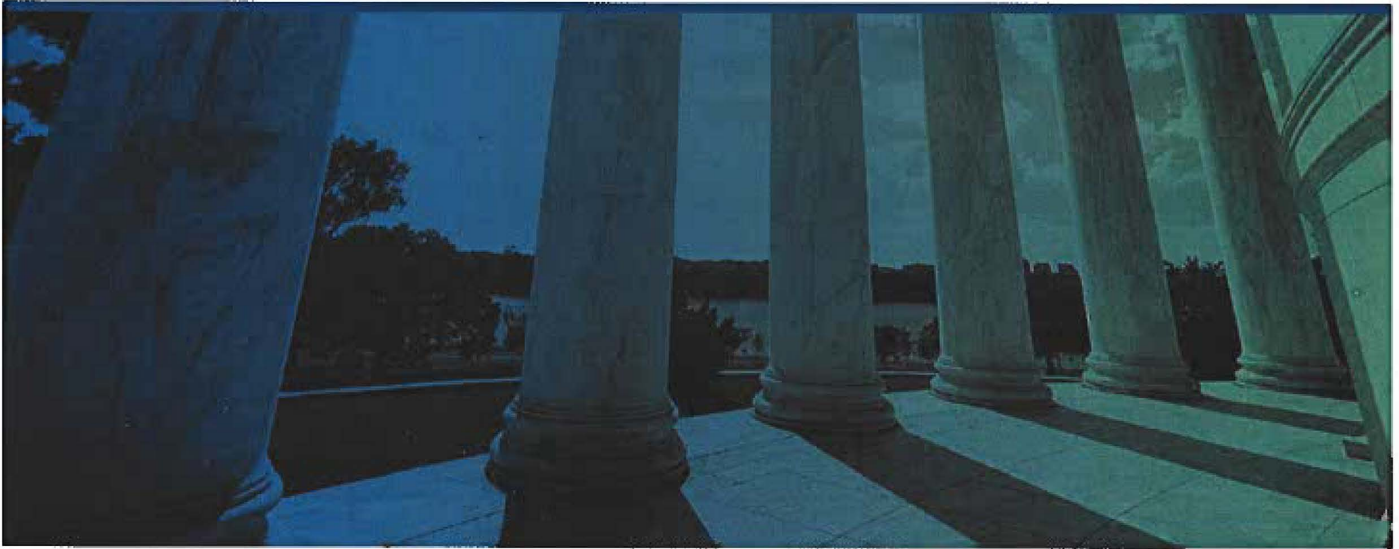
Support+ Package

Lexipol's Support+ Package provides a discounted, easy-to-buy, customizable solution for agencies looking for one-on-one assistance with a member of our Professional Services staff experienced in policy implementation and project management. 100-hour Package with a flexible scope of work.

- Access to Lexipol's online secure collaborative workspace/database
- Database design, personnel training
- Database maintenance: ongoing during project
- Online collaborative support
- Policy editing to meet agency's specific structure and needs
- Proper integration of existing content
- General policy-related questions
- Collaboration on difficult or complicated policies, at agency's request
- Assembly of policy manual within Lexipol's KMS, including data entry
- Assembly of procedure manual in Supplemental Manual within Lexipol's KMS
- Quality assurance review and copyedit
- One-on-one review with agency to discuss the cross-reference report
- Agency-specific Implementation Plan, Project Management Guide and project kickoff presentation webinar



SOLUTIONS PROPOSAL



PREPARED FOR:
Nye County Sheriff's Office
Sergeant David Boruchowitz
dboruchowitz@co.nye.nv.us
(775) 751-4234

PREPARED BY:
Rosemarie Curran
rcurran@lexipol.com
(949) 272-5818

2801 Network Boulevard, Suite 500
Frisco, Texas 75034
(631) 786-8643
www.lexipol.com

Executive Summary

Public safety agencies today face challenges of keeping personnel safe, reducing liability and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking agencies can struggle to keep up.

That is why Lexipol is pleased to present Nye County Sheriff's Office with a proposal for a customized policy management, update and training solution.

Our program is designed to save you time and money while protecting your personnel. Our team of public safety lawyers and policy experts continually monitor national and Nevada-specific policy changes. We then use these updates to help provide the content and training your department needs to minimize risk and effectively serve your community.

AGENCY GOALS

Nye County Sheriff's Office is looking for a way to access comprehensive policies to limit agency risk and enhance personnel safety. By using Lexipol, you will achieve peace of mind knowing your policies are up-to-date and legally defensible. The incorporated policy training component reinforces your staff's understanding of policies and provides individual training acknowledgement.

Once you have high-quality policies in place, you want to be sure your personnel use them. The Lexipol program offers online access to your agency's policies through a web-based platform and mobile app. This flexibility allows your personnel to easily reference policies and complete training in the field. Using Lexipol's program will provide Nye County Sheriff's Office with:

- Policies that reflect up-to-date industry standards and best practices
- Content specific to the laws and practices of Nevada
- Daily scenario-based training that reinforces your agency's policies
- Timely updates in response to new legislation and case law

THE LEXIPOL ADVANTAGE

Lexipol was founded by public safety experts who saw a need for legally defensible policy content that was continually monitored and updated based on legislative changes. Since the company launch in 2003, Lexipol has grown to represent more than 3,000 public safety agencies across the United States.

Lexipol is the only company with public safety professionals, attorneys and subject matter experts working together to provide essential policies and policy management tools, from continuous updates to mobile access to daily training. Our legal and content development teams follow a rigorous multi-step process to evaluate content for new policies and policy updates, reviewing thousands of pieces of legislation each year.

Agencies that use our policy service have clear, effective policy manuals that reflect the true values and philosophy of their agency. Proven benefits of using the Lexipol system include reduced risk and cost associated with litigation, reduced time spent developing and maintaining policy, and an increased ability to focus resources on other agency priorities. We look forward to working with Nye County Sheriff's Office to realize these same benefits.

Scope of Services

Policy Manual

Legally defensible, up-to-date policies are the foundation for consistent, safe public safety operations and are key to lowering liability and risk. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates

- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Support+ Package

Lexipol's Support+ Package provides a discounted, customizable solution for agencies looking for one-on-one policy implementation support. Packages are offered in 50-hour increments with a flexible scope of work and are offered at a discount off Lexipol's standard hourly rate for professional services.



Proposal

Prepared By: Rosemarie Curran
Phone: (949) 272-5818
Email: rcurran@lexipol.com

Quote #: Q-00937-2
Date: 11/19/2018
Valid Through: 2/17/2019

Overview

Lexipol is America's leading source of state-specific policy and training solutions that reduce risk, lower litigation costs and improve personnel safety in public safety agencies. The services proposed below are designed to guide your agency in providing up-to-date, legally defensible policy and training content to your personnel.

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins (12 Months)	USD 15,562.00	50%	USD 7,781.00	USD 7,781.00
1	Annual Law Enforcement Supplemental Manual(s) (12 Months)	USD 1,479.00	100%	USD 1,479.00	USD 0.00
1	Annual Corrections Policy Manual & Daily Training Bulletins (12 Months)	USD 10,089.00	50%	USD 5,044.00	USD 5,045.00
1	Annual Corrections Supplemental Manual(s) (12 Months)	USD 1,495.00	100%	USD 1,495.00	USD 0.00
Subscription Line Items Total				USD 15,799.00	USD 12,826.00
2	Law Enforcement Support+ Package (50 Hours)	USD 6,950.00	30%	USD 4,170.00	USD 9,730.00
2	Corrections Support+ Package (50 Hours)	USD 6,950.00	30%	USD 4,170.00	USD 9,730.00
One-Time Line Items Total				USD 8,340.00	USD 19,460.00
				USD 24,139.00	USD 32,286.00
				Discount:	USD 24,139.00
				TOTAL:	USD 32,286.00

*Law Enforcement pricing is based on 75 Law Enforcement Sworn Officers. Custody pricing is based on 169 Custody Beds.

Discount Notes
High Influencer Discount - Year One Only

LOSS CONTROL COMMITTEE RM GRANT SUMMARY

MEMBER: Town of Tonopah

ENTITY: Town of Tonopah

FUNDED BY: POOL: PACT: Both: XX

DATE SUBMITTED: 1/25/19

SUBMITTED BY: Chris Mulkerns

SUMMARY: Installation of safety rails around the top of the Town water tank and installation of safety climb system on the exterior ladder on the water tank.

FINANCING:

As Submitted:	
Total Project Cost.....	\$54,250.00
Member Contribution (25%).....	<u>-\$13,562.50</u>
<i>Total PP Grant Request.....</i>	<i>\$40,687.50</i>

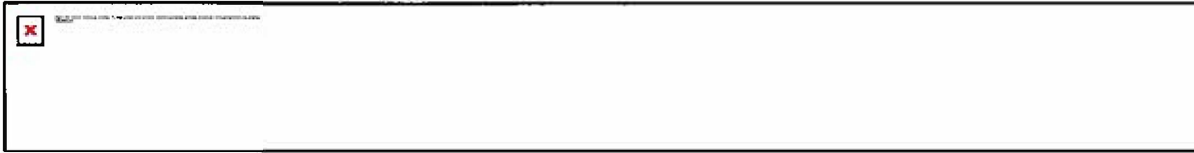
MEMBER APPROVAL: Chris Mulkerns, Administrative Manger

DATE PRESENTED TO LCC: 3/19/19

See 3/7/19 em to Chris for multiple clarifications – Chris said that she had inverted numbers.

Marshall Smith

From: Pool Pact <info@poolpact.com>
Sent: Friday, January 25, 2019 9:44 AM
To: Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com; jim@jmstudioinc.com
Subject: Risk Management Grant Application Notification 0084
Attachments: approval_2.pdf; estimate.pdf; pictures.pdf



Risk Management Grant Application Notification

RMID: 0084
Applicant/Member: Town of Tonopah/Tonopah Public Utilities
P.O. Box 151
Tonopah NV, 89049
Department Involved: Tonopah Public Utilities
Project Contact: Joe Westerlund, Utility Manager
Phone: 775-482-4308
Email: tpu.joe@gmail.com

Alternate Project Contact: Chris Mulkerns, Administrative Manager
Alt. Phone: 775-482-6643
Alt Email: tpu@frontiernet.net

Liasion Contact: Chris Mulkerns, Administrative Manager
Liasion Phone: 775-482-6336
Liasion Email: tpu@frontiernet.net

Funding Contact: Chris Mulkerns
Funding Email: tpu@frontiernet.net
Funding Phone: 775-482-6336

Funding Address:
P.O. Box 151
Tonopah NV, 89049

Grant Description: Installation of safety rails around the top of Butler Tank (water tank) and install safety climb system on the exterior ladder on the tank.

Part I: Currently there is no safety rail on this tank. This project when completed will enable employees to safely access the SCADA equipment located on the top of the tank and will provide protection for employees when they have to make repairs. It will also provide protection for the tank diving teams that access the tank at the top when diving the tank for cleaning purposes. See attached pictures and estimate.

Part II a: Tonopah Public Utilities has 2 outstanding loans with USDA for our Arsenic Mitigation project. We have rehabbed 3 of our 6 wells this fiscal year and the other 3 are scheduled for next fiscal year. We had to unexpectedly replace 4 PRV valves this fiscal year. We would fund the 25% match out of our water operations fund.

Part II b: We will fund the 25% match out of the water operations fund.

Part III: This project would aid the maintenance crew that works on our SCADA system located on the tank, as well as the commercial contractor diving teams when diving the tank.

Total Budget: \$40687.50
Applicant Funding: \$13562.50
POOL/PACT Funding: \$54250.00

Total Budget: \$54,250.00
Applicant Funding: \$13,562.50
POOL/PACT Funding: \$40,687.50

Authorizing Applicant: Town of Tonopah

Date/Time: 1/25/2019 9:44:00 AM
IP Address: 23.162.0.250



MEMBER RISK MANAGEMENT GRANT APPLICATION APPROVAL

This approval form must be signed by both the department head and the member liaison and/or responsible board.

Name/Description of Grant Purpose: Butler Tank Safety Railing
To install Safety Railing on Butler Tank Top and Ladder.

Signatures below attest that:

1. The purpose and objective of the grant application have been reviewed, approved, and needed by the applicant;
2. The member is able to contribute 25% of the grant amount of the project, program, or acquisition in the amount of: \$ 13,562.50; and
3. If the grant is approved, the funds will be used exclusively for the purposes outlined in the grant application.

Department Head Acknowledgment

Joseph Westerland / Utility Manager JM West
Name and Title Signature

Date: 1/24/19

Board and/or Liaison Acknowledgment

Chris Mulken, Administrative Manager Chris Mulken
Name and Title Signature

Date: 1/24/19

From: Mark Moore
Sent: Monday, January 14, 2019 4:07 PM
To: Joe Westerlund
Subject: Tonopah, NV Hand Rails and Safe-t-Climb systems

Good afternoon Joe,

Paso Robles Tank is submitting for your consideration a proposal to build hand rails and climbing systems for the Butler tank that is approximately 72' in Diameter and 32' tall.

Price includes Mobilization, Manufacturing, Labor, Materials, and Tools to install hand rail around the top of the 72' diameter Butler tank. This does not include any coatings repair.

Price for this section: \$51,250.00

Paso Robles Tank will also install a Safe-t-Climb system on the Interior and Exterior ladder at \$3,000 each during the same mobilization. Paso Robles will conduct a cursory inspection while inside the tank and provide a report to the Owner on our findings at no additional charge. Note- The tank must be drained for this inspection and the inspection MUST occur during the initial mobilization and handrail construction duration.

Price for this section: \$6,000 for both ladders (Tonopah only needs exterior ladder) \$3,000.00

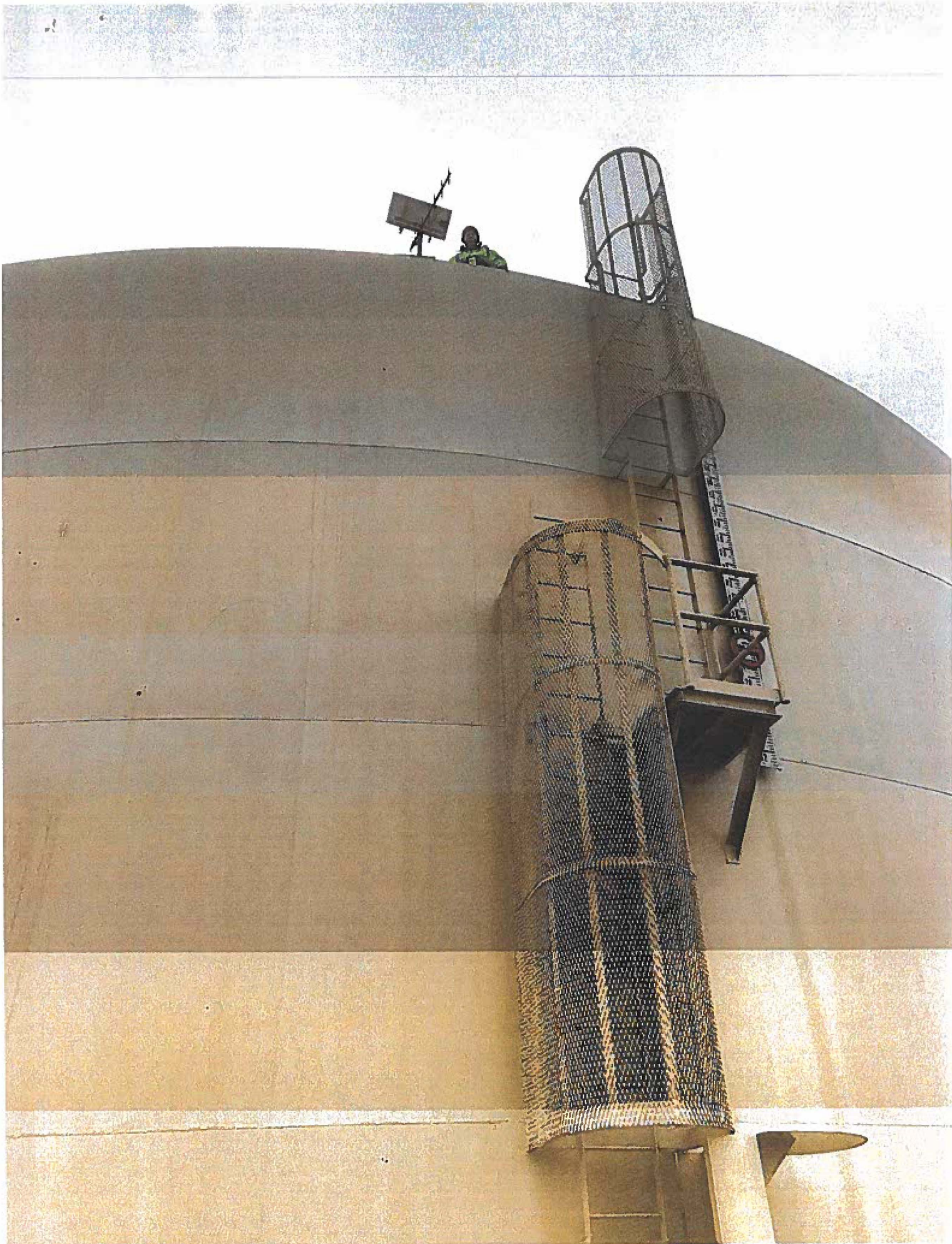
Total price \$56,250.00 \$54,250.00

Regards,

Mark Moore
Sales Manager



23232 Peralta Dr, Ste #106 Laguna Hills, CA 92653
Office: 949-455-2682 X 122 / Fax: 949-455-2685
Cell 949-540-3469
E-mail: mmoore@A-C-E-inc.com
Website: www.A-C-E-inc.com





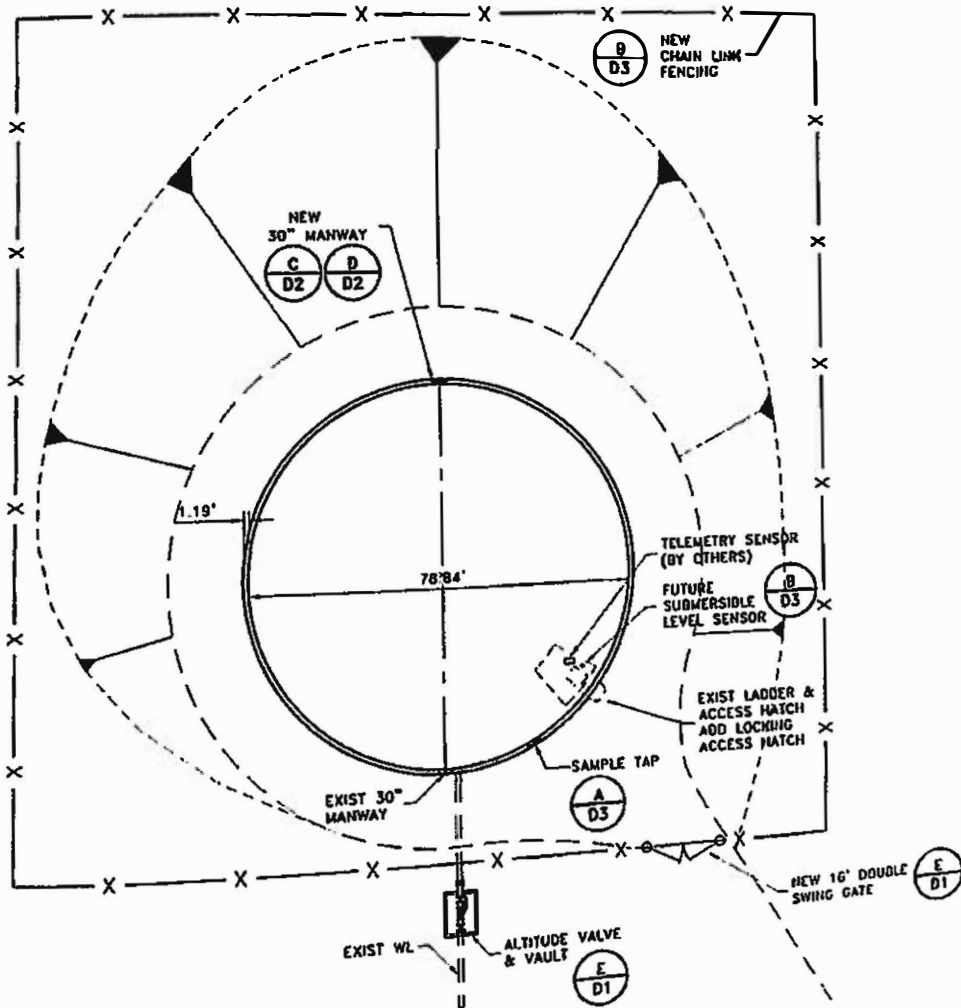
REVISION	DESCRIPTION	BY	APP	DATE

NOTES: ARARAT TANKS

1. INSTALL PER SPECIFICATIONS:
 - 30" ϕ MANWAYS
 - 8" ϕ DRAINS
 - CATCH BASINS
 - 12" ϕ OVERFLOW LINES & CATCH BASINS
 - NEW ROOFS & SUPPORTS
 - NEW INTERIOR & EXTERIOR COATING
 - NEW LADDER & ACCESS HATCH
 - REPAIR FENCING FABRIC AND REPLACE 3 MISSING POLES.
2. ALL WORK MUST BE PERFORMED WITH ONLY ONE TANK OUT OF SERVICE AT A TIME.

NOTES: BUTLER TANK

1. INSTALL PER SPECIFICATIONS:
 - 30" ϕ MANWAY
 - NEW INTERIOR ROOF LATERAL BRACING AT THE 1/3 POINT SPANS
 - NEW INTERIOR COATING
 - INSTALL CHAIN LINK FENCING 10' FROM CUT-SLOPE AROUND PERIMETER OF TANK SITE W/16" DOUBLE SWING GATE
 - NEW ALTITUDE VALVE & VAULT
2. THE SANDIA TANK MUST BE COMPLETED AND ON LINE BEFORE BUTLER TANK CAN BE TAKEN OUT OF SERVICE.



BUTLER TANK
 APPROXIMATE SCALE: NTS

DRAWING NUMBER: T10
 SHEET NUMBER: 11 OF 17



VENES OF 2 (F/D4)
 DATE: 11/27/77
 SENSOR 5) (D/P)
 CAGE, HOODING (A/D2)

LOSS CONTROL COMMITTEE RM GRANT SUMMARY

MEMBER: Town of Tonopah

ENTITY: Tonopah Volunteer Fire Department

FUNDED BY: POOL: PACT: Both: XX

DATE SUBMITTED: 2/28/19

SUBMITTED BY: Jennifer Mills

SUMMARY: Installation of Diesel Exhaust Removal System at the TVFD station.
Recommended by Rick Hudson after inspection/audit.

FINANCING:

Total Project Cost.....	\$79,605.00
Member Contribution (25%).....	<u>-\$19,901.25</u>
<i>Total PP Grant Request.....</i>	<i>\$59,703.75</i>

MEMBER APPROVAL: Chris Mulkerns, Administrative Manager

DATE PRESENTED TO LCC: 3/19/19

Marshall Smith

From: Pool Pact <info@poolpact.com>
Sent: Wednesday, March 06, 2019 3:28 PM → 2/28/19 PER ZARIA
To: Zaria Hanses; Mike Rebaleati; Marshall Smith; mike@jmstudioinc.com; jim@jmstudioinc.com + EM TO MARSHALL
Subject: Risk Management Grant Application Notification
Attachments: Member Approval Form - tonopah -.pdf; Member Approval Form - tonopah -_1.pdf; Plymovent - tonopah -.pdf; Willis reccomendation - tonopah -.pdf; Proposal air exchange inc - tonopah.pdf; TESTIMONIAL - grant.pdf



Risk Management Grant Application Notification

RMID:
Applicant/Member: Town of Tonopah
P.O. Box 151
Tonopah NV, 89049
Department Involved: Tonopah Volunteer Fire Department
Project Contact: Jennifer Mills
Phone: (775) 482-6336
Email: townoftonopah@frontiernet.net

Alternate Project Contact: Chris Mulkerns
Alt. Phone: (775) 482-6643
Alt Email: tpu@frontiernet.net

Liasion Contact: Chris Mulkerns
Liasion Phone: (775) 482-6643
Liasion Email: tpu@frontiernet.net

Funding Contact: Jennifer Mills
Funding Email: townoftonopah@frontiernet.net
Funding Phone: (775) 482-6643

Funding Address:
P.O. Box 151
Tonopah NV, 89049

Grant Description: Installation of a source capture system (Plymovent Diesel Exhaust Removal System) Per the report submitted to the Town of Tonopah by Rick Hudson & Josh Wilson of Willis Pooling Risk Control Services; their observations were as follows: 'The apparatus bays do not have vehicle exhaust systems.' Their recommendations: 'The International Mechanical Code 'Section 502.14 Motor Vehicle Operation' recommends source capture system that connects directly to the motor vehicle exhaust systems.'

Part I: Diesel exhaust fumes contain, but are not limited to, the following harmful and life threatening chemicals: Carbon Monoxide - Life threatening to humans Nitric Oxides - Life threatening to humans Benzene: Group 1A, carcinogen to humans Polynuclear Aromatic Hydrocarbon: Group 2A suspected human carcinogen With the installation of the Plymovent Diesel Exhaust Removal System the unhealthy and life threatening chemicals found in diesel exhaust fumes will be mitigated thus creating a safe work environment for our volunteer fire fighters, emergency workers, and ambulance crew.

Part II a: Tonopah Fire Department is a department with it's own budget within the Town of Tonopah budget which generally serves to keep the fire department operational with the purchase of service and supplies, maintenance/utility costs associated with the building, as well as training costs and costs associated with the required physicals for the volunteers. The funding source for the 25% match will be borne 50/50 with Nye County Emergency Services (Tonopah Ambulance Service) as both entities utilize the same building. Tonopah's portion of the match will be paid from Tonopah General Fund - Administration.

Part II b: As described above, the matching funds will be contributed from Tonopah's general fund and Nye County's capital outlay fund. They are splitting the 25% match 50/50.

Part III: As noted above, this building in which the apparatus will be installed is shared between Tonopah Fire Department and Nye County Emergency Services (Tonopah Ambulance Service) and will benefit both groups.

Total Budget: 79,605.00

Applicant Funding: 19,901.25

POOL/PACT Funding: 59,703.75

Authorizing Applicant: Town of Tonopah

Date/Time: 3/6/2019 3:27:58 PM

IP Address: 75.140.58.178



MEMBER RISK MANAGEMENT GRANT APPLICATION APPROVAL

This approval form must be signed by both the department head and the member liaison and/or responsible board.

Name/Description of Grant Purpose: Plymouth Diesel Exhaust Removal System

Signatures below attest that:

1. The purpose and objective of the grant application have been reviewed, approved, and needed by the applicant;
2. The member is able to contribute 25% of the grant amount of the project, program, or acquisition in the amount of: \$ 19,901.25; and
3. If the grant is approved, the funds will be used exclusively for the purposes outlined in the grant application.

Department Head Acknowledgment

Chris Mulken Administrative Chris Mulken Date: 2/28/19
Name and Title Manager Signature

Board and/or Liaison Acknowledgment

Chris Mulken Administrative Chris Mulken Date: 2/28/19
Name and Title Manager Signature

Willis Pooling Risk Control Services

Risk Control Recommendations

Service Date: December 13, 2018

Account: Town Tonopah

Report by: Rick Hudson & Josh Wilson

Location: Tonopah Fire Department



Photo #011

Observations:

The emergency lighting battery backup is dead. In an emergency should the building be without power the emergency lighting will not function.

Recommendations:

Test all emergency lighting throughout the facility and replace any nonfunctioning backup battery.

NFPA Life Safety Code Section 7.9.3 requires periodic testing of emergency lights. It requires both a monthly activation test, where the lights remain illuminated for a minimum of 30-seconds, and an annual test where the lights are activated for 1.5-hours to simulate a long term emergency event. Written records of the monthly and annual tests must be maintained for inspection by the AHJ.



Photo #012

Observations:

The apparatus bays do not have a vehicle exhaust systems.

Recommendations:

The International Mechanical Code "Section 502.14 Motor Vehicle Operation" recommends...source capture system that connects directly to the motor vehicle exhaust systems.

Exceptions:

3. This section shall not apply to motor vehicle service areas where engines are operated inside the building only for the duration necessary to move the motor vehicles in and out of the building.

Develop a policy that complies with IMC 502.14; Exception 3.

Inspections and recommendations made by Willis Pooling representatives are for the exclusive purpose of insurance and, whether furnished gratuitously or pursuant to policy provisions, do not constitute a safety inspection and in no way supplants your responsibility to make further inspections and take whatever action may be necessary to prevent losses, enforce safety procedures and eliminate hazardous conditions which may affect employees or members of the general public. Our limited survey visit or visits do not purport to be as thorough or inclusive as surveys which would be made by you or members of your staff on a day to day scheduled basis or by a safety inspection service and neither do we assume authority to implement any suggestions shared herein.

TESTIMONIAL:

From: Michael Klein <mklein@co.nye.nv.us>
Sent: Tuesday, March 5, 2019 2:23 PM
To: Dawn Gudmunson <dgudmunson@co.nye.nv.us>
Cc: Tonopah Town Office <townoftonopah@frontiernet.net>
Subject: Re: Question

The exhaust is present throughout the building. Where Marianne Odman and I spend a large majority of our time as a full-time employees. The different rooms are far from sealed from one another. As for the volunteers, time spent in the building can range anywhere between 30 minutes to 2 hours at a time for standard tasks. Not to mention EMS courses that are commonly 8 plus hour classes, such as the 10 student EMT course facilitated in the Tonopah Training room all day on several Saturdays and Sundays. I know I have suffered Carbon Monoxide poisoning on countless occasions.

Thanks
MLK, NRP
NCEMSTO
7757641626
Sent from my iPhone

STATEMENT OF UPKEEP AND MAINTENANCE:

This statement is to claim upkeep and maintenance, once installed, on the Plymovent Diesel Exhaust Removal System.

The maintenance and upkeep will be provided by the Town of Tonopah and Nye County.

Maintenance and upkeep will be performed as necessary to ensure the equipment remains in good running order.

Any extra costs, post installation, for said maintenance will be paid for by the Town of Tonopah and possibly Nye County.

PROPOSAL

AIR EXCHANGE, INC.
The Clean Air Specialists

495-A Edison Ct.
Fairfield, CA 94534

NV Contractors Lic. 0062193
CA Contractors Lic. 664135

Phone: 800-300-2945
Fax: 707-864-2705

DIR#1000011166

Proposal submitted to: **Tonopah F.D.** Phone: **702-604-6298** Date: **2/12/2019**

Street: **209 N. St Patrick St.** Application Engineer: **Chris Koss**

City, State and Zip Code: **Tonopah, NV 89049** Job Location: **Same**

Customer Representative: **Robert Elliott** Title: Cell:

Thank you for allowing Air Exchange, Inc. the opportunity to provide the following quotation to you.

Plymovent System - Budgetary Quote

SCOPE OF WORK: Plymovent Diesel Exhaust Removal System.

Three (3) SBTA-21 Sliding Balancer Track Back-In System, 19' Track, 1 Hose.	\$ 13,621.00
Two (2) SBTA-52 Sliding Balancer Track Back-In System, 47' Double Track, 2 Hoses.	\$ 22,804.00
One (1) TEV-585, 7.5 HP, 1 Phase, Fan w/TEFC Motor.	\$ 4,510.00
One (1) OS-3, 7.5 HP, 1 Phase. Control Panel w/ Wireless Sensor System.	\$ 2,680.00
Lot Ducting, Supports and Installation Materials.	\$ 4,050.00

Complete turn key installation.

Notes: Terms and Conditions as attached to proposal.	Materials:	\$ 47,665.00
Sales tax based on current rates. Actual rates in effect at billing.	0.00% Sales Tax:	N/A
Freight will be pre-paid and freight bills will accompany invoice.	(Est.)Freight:	\$ 2,600.00
Quote based on using Stations existing Air Compressor.	(7) Tailpipe Modifications:	\$ 1,260.00
Quote based on electrical breaker panel being sufficient.	Lifts:	\$ 2,380.00
	Electrical:	\$ 2,900.00
	Labor:	\$ 22,800.00
	✓ TOTAL:	✓ \$ 79,605.00

Delivery of system will be within 12 weeks of proposal acceptance.

Payment to be made as follows: Net 30 days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's compensation insurance.

Authorized Signature:

CHRIS KOSS
PROJECT MANAGER

Note: This proposal may be with-drawn by us 45 days. If not accepted within

ACCEPTANCE OF PROPOSAL and TERMS AND CONDITIONS. (Pages 1 and 2, inclusively.) The above prices, specifications and Terms and Conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. By signing where indicated, you, as agent for the organization proposed, hereby authorized Air Exchange, Inc. to perform the work as specified on Page 1 of 2 of this proposal and agree and accept the Terms and Conditions (Page 2 of 2) of this proposal. Payment will be made as outlined above.

SIGNATURE: _____

DATE OF ACCEPTANCE: _____

TERMS AND CONDITIONS

AIR EXCHANGE, INC.

495-A Edison Ct.
Fairfield, CA 94534

NV Contractors Lic. 0062193
CA Contractors Lic. 664135

Phone: 800-300-2945
Fax: 707-864-2705

Page 2 of 2
DIR# 1000011188

PROJECT PROPOSED: Tonopah Fire Station 1 - Plymovent Systems

EXCLUSIONS TO THE PROJECT PROPOSED:

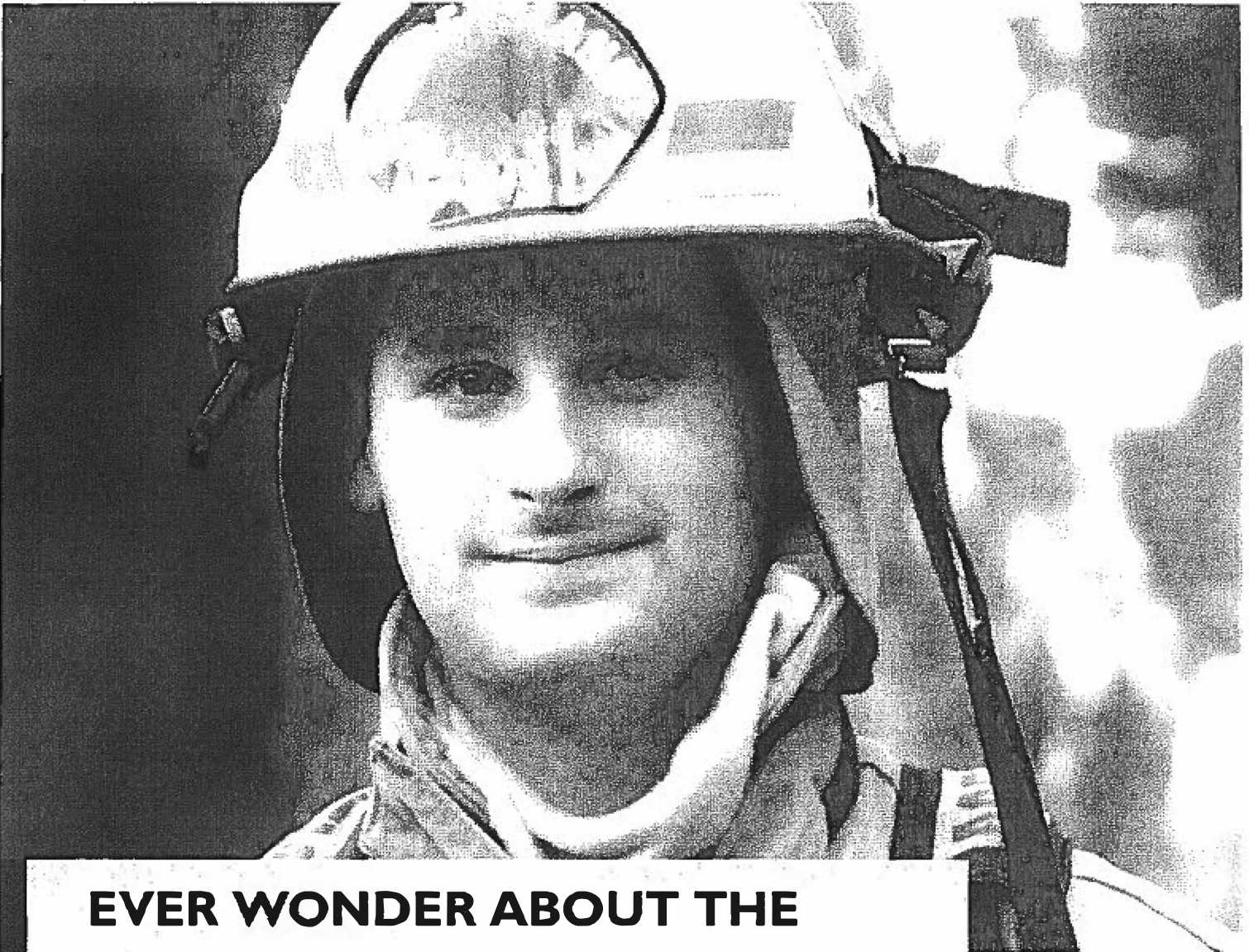
1. Permits and fees of any kind are not included in this proposal; including but not limited to, any pertinent load calculations; technical drawings, submittals, shop drawings and permit drawings of any kind. Should any of these items be required, a separate quote will be required.
2. Outside services, not limited to but including, concrete work, exterior penetrations, fork or scissor lift rentals, etc. are not included, unless indicated on Page 1 of 2 of the proposal.
3. All work to be performed during normal business hours (M-F, 7:30 a.m. to 4:00 p.m.). Work done outside of normal business hours will be subject to additional charges (i.e., time and one-half, double time, etc.) unless indicated on Page 1 of 2 of the proposal.
4. Payments terms are noted on the proposal. Should you require different terms than noted, an addendum to this contract will need to be fully executed before revised terms will be accepted.
5. Freight is not included, unless indicated on Page 1 of 2 of the proposal. Please provide preferred carrier. If you authorize, Air Exchange, Inc. will pay for freight charges and invoice you, but you must include this provision in your purchase order to Air Exchange, Inc.

PLYMVENT®
clean air at work



Do you protect
your firefighters?

**REMOVE DIESEL EXHAUST FROM
YOUR FIRE STATION**



EVER WONDER ABOUT THE VALUE OF CLEAN AIR?

We do. For more than 35 years we have made it our business to ensure clean air in fire stations. We provide high quality products to protect firefighters and others from exposure to hazardous diesel exhaust. We offer a broad range of exhaust extraction systems, supported by complete engineering services. Contact us to find out what genuine commitment to customer requirements really means.

WHY PLYMOVENT

- A genuine commitment to customer needs
- System solutions
- Expertise gained over decades
- High quality products
- Global presence

DANGERS OF DIESEL EXHAUST

Chemical	Health effect*
Benzene	Group 1A, carcinogen to humans
Polynuclear aromatic hydrocarbon	Group 2A, suspected human carcinogen
Benzene "alpha" pyrene	Group 2A, suspected human carcinogen
Formaldehyde	Group 2A, suspected human carcinogen
Benzofuran	Group 2B, possibly carcinogenic to humans
Carbon monoxide	Life threatening to humans
Nitric oxides	Life threatening to humans

*Source: OSHA.gov

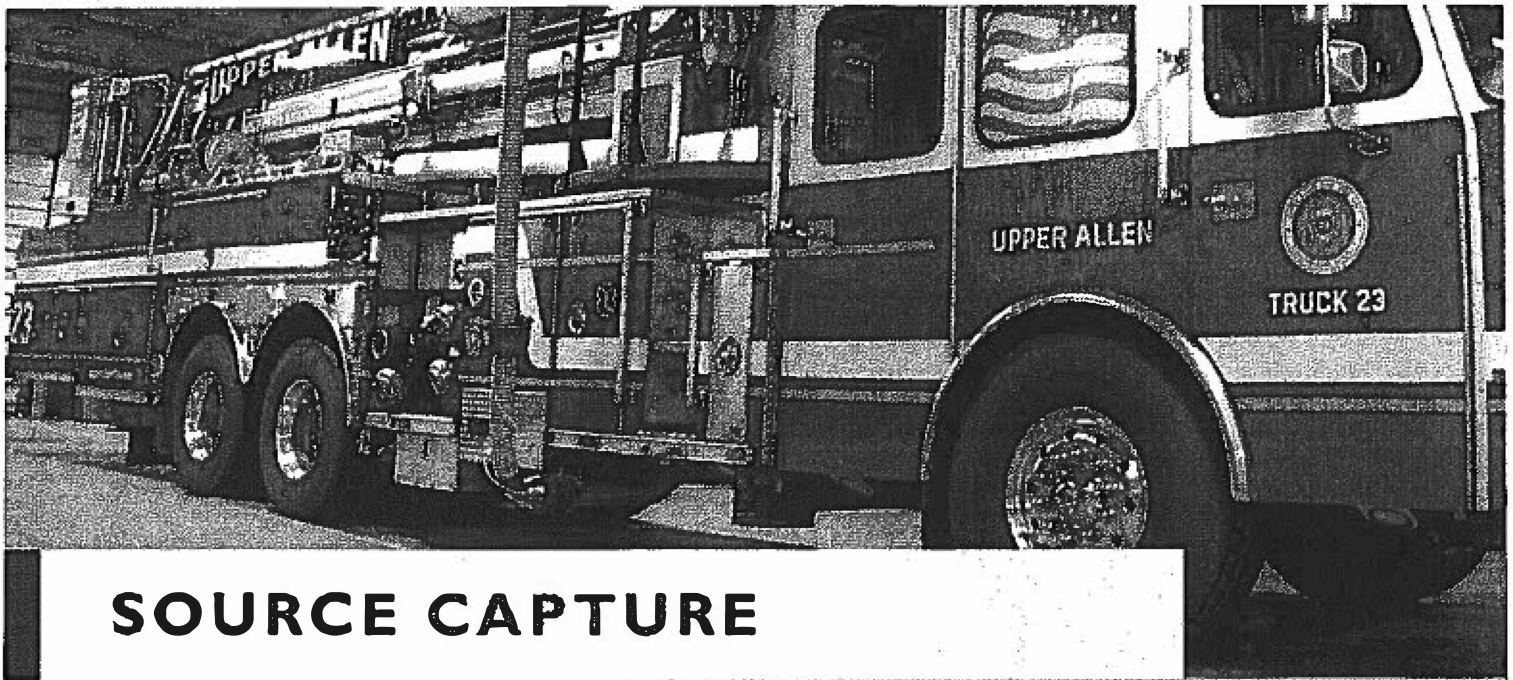
REMOVE THE DANGERS OF DIESEL EXHAUST

Hazardous vehicle exhaust emissions in a fire station are a firefighter's most significant cancer health risk and could be a serious legal liability for the fire department.

Eliminate this hazard from your fire station with Plymovent's code compliant vehicle exhaust capture and removal systems. From existing stations, to new turn key facilities, our totally automatic start-up and disconnect source capture systems are the recommended method for controlling exhaust emissions at your station.

Your firefighters deserve nothing less.





SOURCE CAPTURE

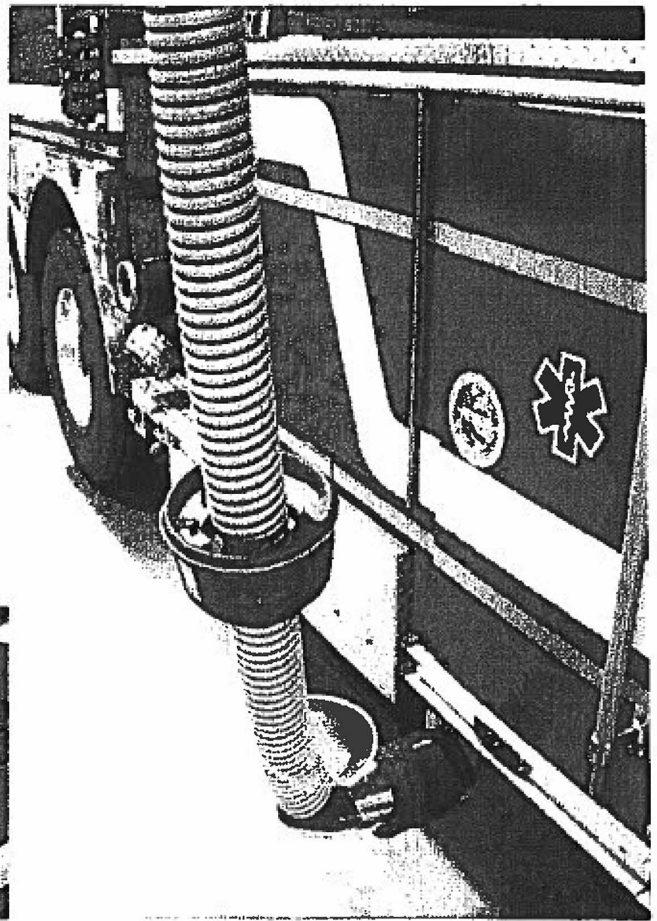
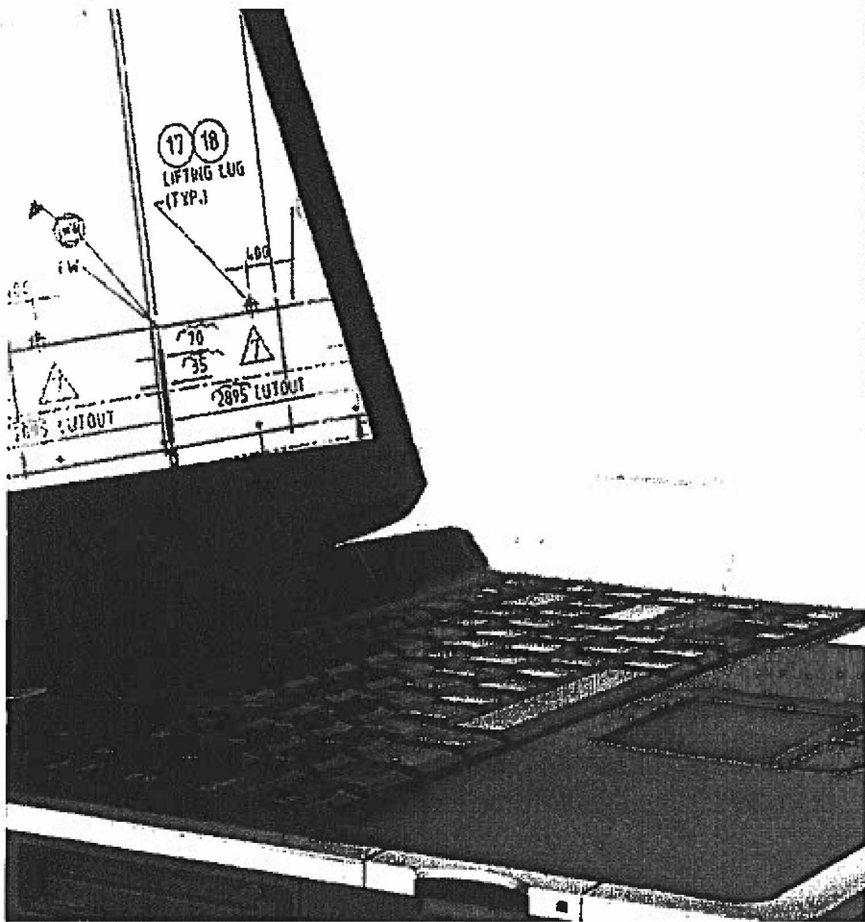
PLYMOVENT SOURCE CAPTURE SYSTEMS: PNEUMATIC & MAGNETIC GRABBERS SETTING THE INDUSTRY STANDARD

At source capture of airborne particles, prior to their spreading in the local environment, is the most efficient method to achieve a safe and healthy working environment. It minimizes the amount of air that needs to be removed, thereby reducing the total investment in air handling equipment and also reducing the total energy consumption.

A key component to our system is the sealed nozzle design, the Grabber[®], available in both a pneumatic and magnetic version. With the Grabber[®], the Plymovent system can provide a virtually 100% source capture performance hereby meeting various regulations.

The Grabber[®] connects to the tail pipe, capturing and eliminating virtually all exhaust fumes, plus it is simple to use:

- For the magnetic version just attach it to the tail pipe and you are done. We call this the Plymovent "click and seal" principle.
- For the pneumatic version just attach it to the tailpipe, push the fill valve and quickly ensure a positive seal around any size tailpipe; capturing and eliminating the chance that dangerous exhaust fumes will escape into your station.



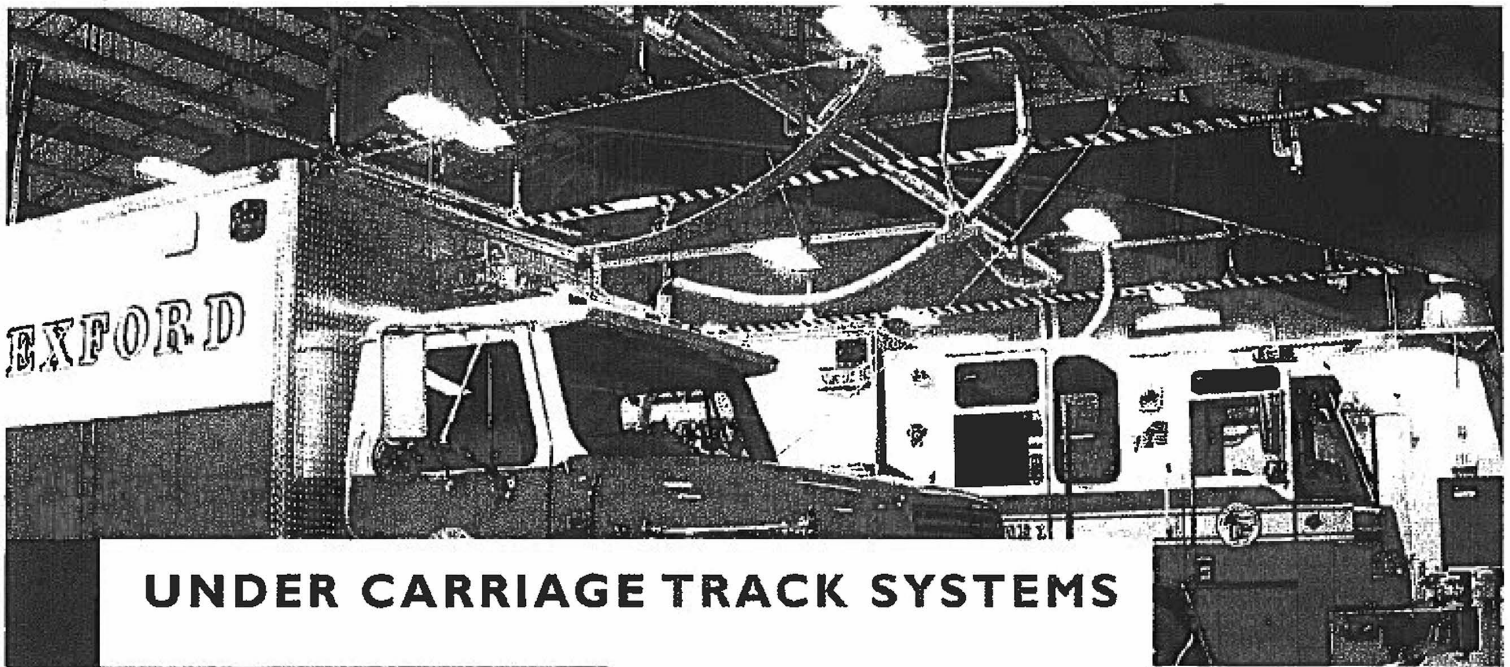
DESIGNED FOR PURPOSE

Each system is designed to remove hazardous exhaust to provide a healthier working environment. Based on years of experience working in the air treatment business, Plymovent has developed a totally reliable approach, we call it "engineered solutions".

This approach ensures we offer an optimal solution for providing clean air in your working environment taking such important elements into account as value for money and efficient operation.

The philosophy of Plymovent is to deliver quality systems that are safe, user friendly, regulation compliant and that will enhance the quality of life for your firefighters and emergency service personnel. That is why we have developed a line of source capture systems designed to meet your station's needs:

- Under Carriage Track Systems - for single and double bay applications
- Under Carriage Rail Systems - for drive through bays with up to four vehicles
- Vertical Stack Rail Systems - for vehicles with overhead exhaust stacks



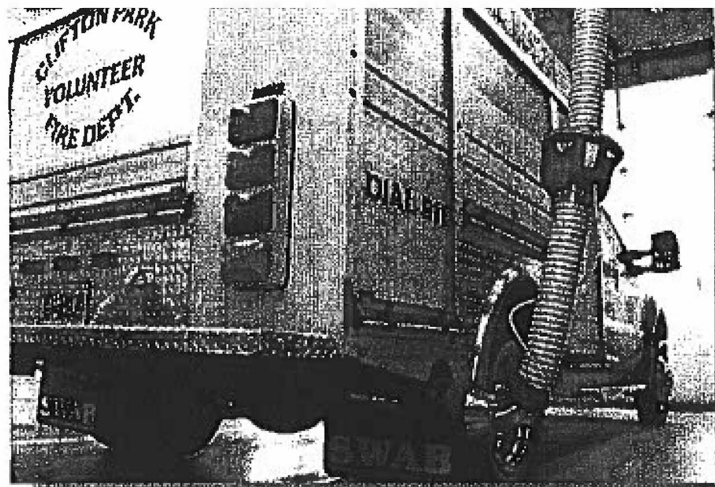
UNDER CARRIAGE TRACK SYSTEMS

KEY ADVANTAGES SBT SYSTEM:

- Models handle up to 60 feet deep back-in bays
- Auto-disconnect at the exit door
- Attach the Grabber® from the vertical position
- Aluminium track: light-weight and strong
- End stops with rubber shock absorbers take up kinetic energy from trolleys
- Adjustable release points depending on the speed of the vehicle
- Pre-fitted yellow/black extraction hose
- Virtually 100% source capture through a unique automatic Grabber® nozzle; available in sizes to fit all emergency response vehicle tailpipe sizes
- Automatic start-stop of fan by an exhaust sensor
- Safety disconnect coupling; fail safe system, easily re-connectable
- Suitable for existing fire stations and new design-built stations

The Sliding Balancer Track System (SBT) has set the standard for vehicle emission control for fire and emergency response vehicles around the world using either the Magnetic or Pneumatic Grabber®.

The SBT system is the preferred system for back-in and drive through apparatus bays, and is designed to connect to any motor vehicle tailpipe while capturing virtually 100% of the exhaust emissions. The SBT system is used in single, and double vehicle applications where the vehicle tailpipe is within 60 feet of the door. It is a fully automatic system, including fan activation and system disconnect from the exiting vehicle. The SBT system is fully code compliant, and there is a one-step connection to the system as a vehicle enters the station. If you are looking for an exhaust removal system that you can connect at the door before backing in and have it automatically disconnect when you leave, the SBT is right for your application.

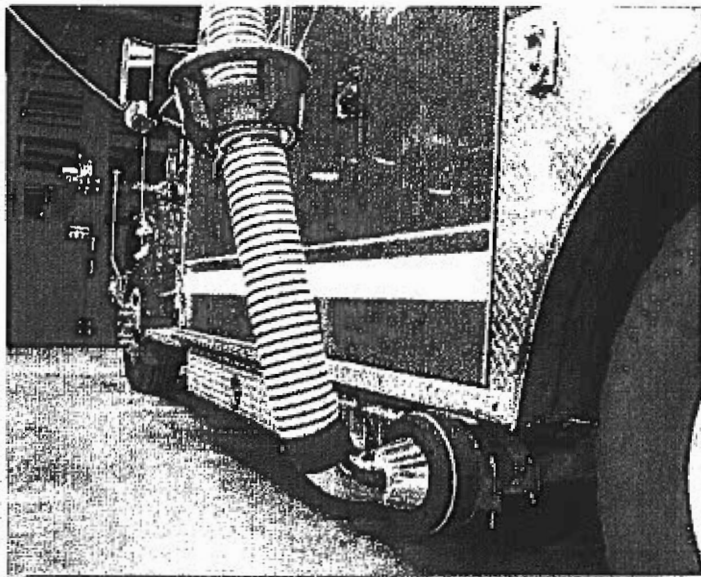




UNDER CARRIAGE RAIL SYSTEMS

The Straight Rail System (STR) is the preferred system for drive through apparatus bays using either the Magnetic or Pneumatic Grabber®.

The Plymovent STR system is designed to connect to any motor vehicle tailpipe and captures virtually 100% of the exhaust emissions. This system is ideal for drive through bays or bays with up to four vehicles parked in tandem. Everything within the system is automatic, from the fan activation to the automatic release from the exiting vehicle. There is a one-step connection to the system as the vehicle enters the station. Also, the STR system is code compliant, and has solid one-piece extruded aluminium rail profiles offering strength and durability.



KEY ADVANTAGES STR SYSTEM:

- Models to handle up to 150 feet
- Exhaust hose sizes for all vehicle types
- Auto-disconnect at the exit door
- Door-to-door removal of harmful emissions
- Speed absorbing shock system
- Front and rear door release
- Expandable design
- Allows for up to four vehicles in tandem
- Adjustable release points depending on speed of call-out release
- Virtually 100% source capture through a unique automatic Grabber® nozzle; available in sizes to fit all emergency response vehicle tailpipe sizes
- Automatic start-stop of fan by an exhaust sensor
- Safety disconnect coupling; fail safe system, easily re-connectable
- Suitable for existing fire stations and new design-build stations



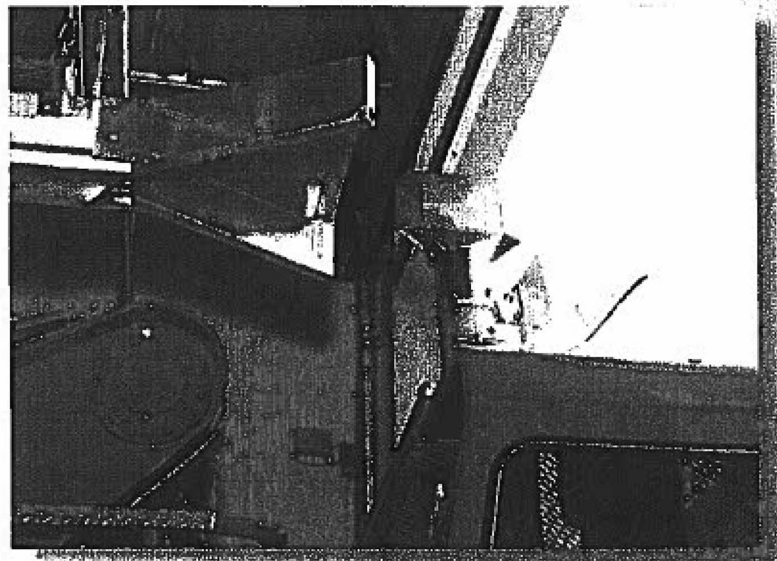
VERTICAL STACK RAIL SYSTEM SYSTEMS

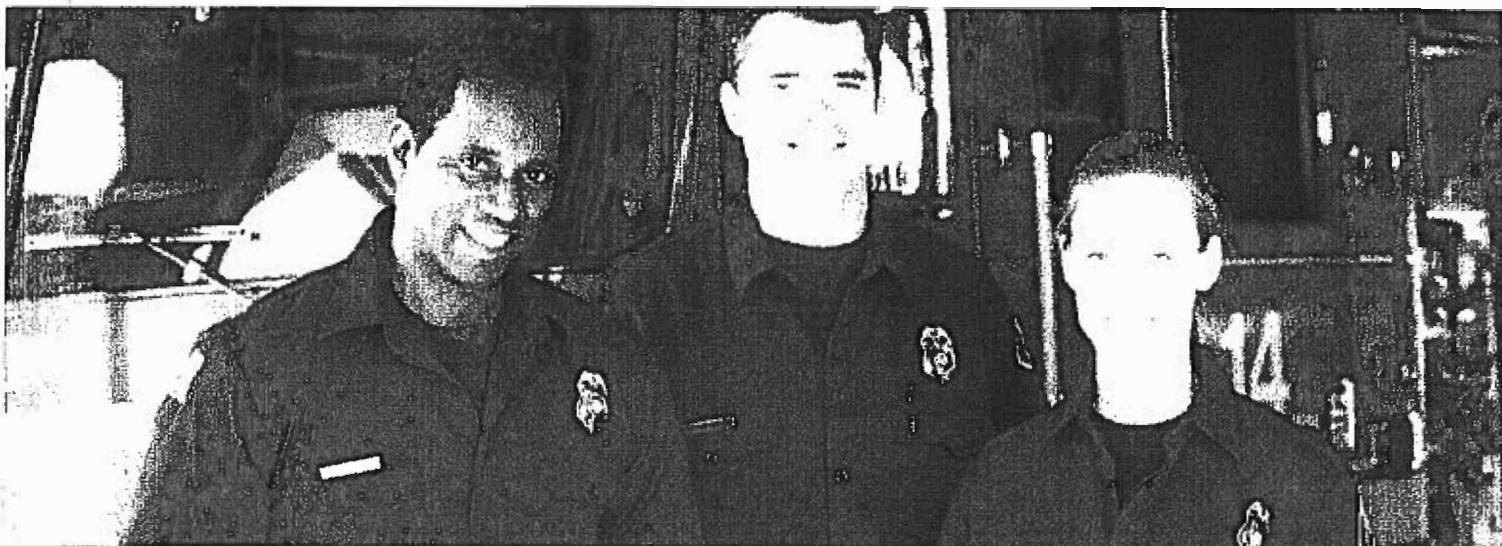
KEY ADVANTAGES VSR SYSTEM:

- Floating suspension
- Adjustable capture stack
- Fits any vehicle stack
- One-piece aluminum rail
- A fully automatic system
- Expandable system to almost any length
- Adapter cone designed for both empty and loaded vehicles
- 12" lateral movement to either side
- Flexible duct connection
- Sealing rubber lips
- Automatic return to position after lateral movement
- Secure wire; fail safe
- Suitable for existing fire stations and new design-built stations

The Vertical Stack Rail System (VSR) is the solution for vehicles that have top exhaust stacks and need to move through an apparatus bay.

The Plymovent VSR system is designed for vehicles with overhead exhaust stacks. With no operator intervention needed, the "V" shaped catcher guides the vehicle tailpipe into the rail profile. The rail profile is a free-floating system that allows side-to-side movement of the entire system and automatically aligns itself with the vehicle's tailpipe. The system is fully automated from fan start to disconnect. Along with being completely code compliant, the VSR system offers a solid one piece extruded aluminum rail profile that provides strength and durability.





IMPORTANT FACTS...

...ABOUT DIESEL EXHAUST

- The EPA has determined that the size of the average diesel exhaust particle size is 0.2 microns. These particles are typically not visible to the human eye.
- Diesel exhaust particles are often too small to be captured by onboard filters. Toxic gases are not captured by particulate filters, and only partially by activated carbon filters. The Plymovent source capture system captures these particles and gases before they enter the fire station, and expels them to the outside.
- As a fire truck exits the station, diesel exhaust is expelled with force. The Plymovent source capture system prevents it from being spread throughout the fire station* including the living quarters.
- The Plymovent source capture system captures diesel exhaust before it enters the fire station, thereby preventing diesel exhaust from entering the breathing zone.
- Diesel exhaust particles and gases are suspended in the air, so exposure to this pollutant occurs whenever a person breathes air that contains these substances.
- Like all fuel-burning equipment, diesel exhaust contains nitrogen oxides. Nitrogen oxides can damage lung tissue, lower the body's resistance to respiratory infection and worsen chronic lung diseases, such as asthma.
- Plymovent source capture systems provide a sealed nozzle system which have been proven in over 50,000 installations over the past 35 years.**

* The operation of exhaust extraction systems can be affected by various factors including proper design of the system, operating procedures, and service and maintenance. Exposure levels should be checked periodically, at least periodically, to ensure that they fall within applicable regulations and exposure limit values.

** Plymovent systems are made code compliant, please ensure the system is properly designed, operated, serviced and maintained.

WHY CONTROL EQUIPMENT:

■ FINANCIAL REASONS

A fully automatic controlled system will enable you to substantially lower your use of electricity and overall energy consumption. This creates a solid and viable investment for your station.

■ ENVIRONMENTAL REASONS

The control equipment which we have in our product range enables an on-demand use of the system. The result of installing our control equipment is a reduction of electricity consumption and lower heating cost due to the fact that the system is only used when needed. Obviously lower energy consumption will also have a positive effect on the global environment.

SOLUTIONS

VERTICAL STACK RAIL SYSTEM



FANS

- We offer a wide range of fans covering most requirements in a variety of applications.
- In-house manufactured
- AMCA Certified



RAILS

- We offer various aluminium rails equipped with features answering to the demands from different applications.



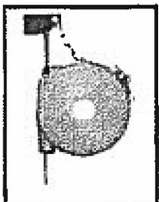
VSR CATCHER

- Entry guide
- Sealed entry gate
- 12" lateral movement to either side



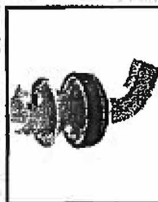
STR / SBT TROLLEY

- Self supporting
- Internal & external wheels
- Adjustable impact cushions
- Bi-directional release



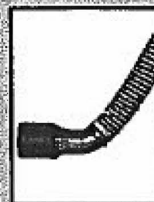
BALANCER

- Adjustable
- Strong but light weight
- Back up safety chain
- Closed housing



MAGNETIC GRABBER®

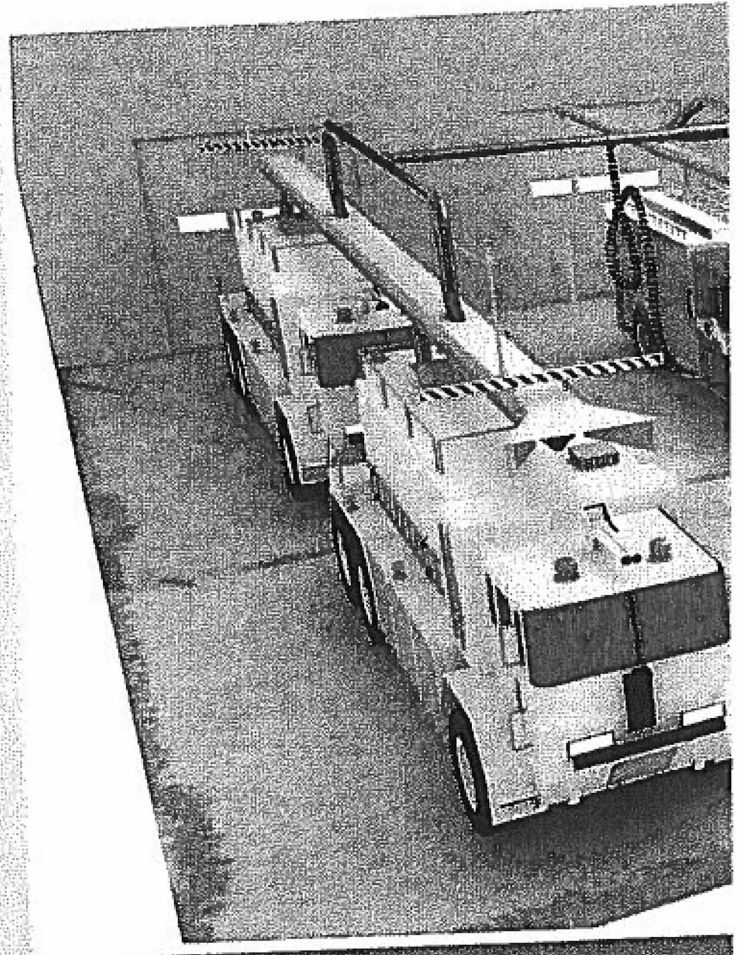
- Easy to operate "click and seal"
- Virtually 100% source capture
- Conical design for easy use



PNEUMATIC GRABBER®

- Virtually 100% source capture
- Simple to use
- Controlled release

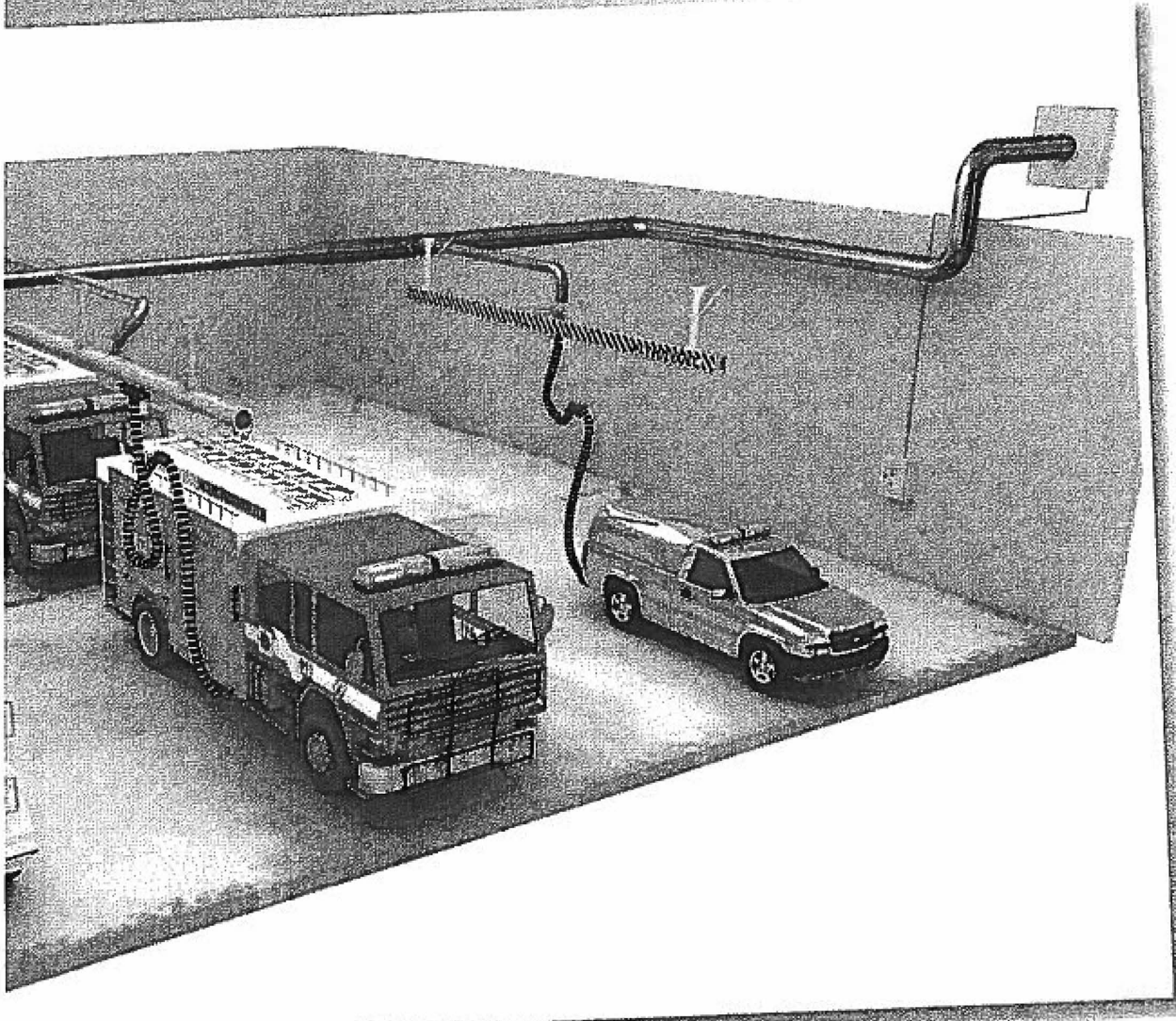
UNDER CARRIAGE RAIL SYSTEMS



WHAT IS THE BEST SOLUTION FOR YOU?

We can provide a diesel exhaust removal system specifically tailored to your needs.

UNDER CARRIAGE TRACK SYSTEMS



SAFETY DISCONNECT

- Protects system
- 360 degree swivel
- Soft cover
- No hose obstruction
- Easy to operate and handle



HOSE ASSEMBLIES

- Multiple lengths
- High temperature resistance



CONTROLS

- We offer fully automatic control systems which will operate your exhaust system in the most efficient way.
- In-house manufactured
- UL Listed

PLYMOVENT®

clean air at work



- ★ SUBSIDIARIES
- DISTRIBUTORS

REFERENCE

We have installed over 50,000 source capture systems across the world. Here are some examples:

USA	Atlantic City, NJ	USA	Las Vegas, NV	Canada	Waterloo, Ontario	Germany	Frankfurt
USA	Austin TX	USA	Lexington, KY	China	Hong Kong	Germany	Hamburg
USA	Baltimore County, MD	USA	Los Angeles, CA	England	Norfolk	Hungary	Budapest
USA	Boston, MA	USA	New Orleans, LA	England	Oxfordshire	Ireland	Dublin
USA	Buffalo, NY	USA	Orlando, FL	Finland	Helsinki	Italy	Bologna
USA	Charlotte, NC	USA	Raleigh, NC	France	Caleau	Portugal	Azores Islands
USA	Chicago, IL	USA	Santa Barbara, CA	France	Noailles	Serbia	Belgrade
USA	Cincinnati, OH	Canada	Winnipeg, Manitoba	France	Nanterre	Spain	Granada
USA	Dallas, TX	Canada	Clearview, Ontario	Germany	Munich	Sweden	Stockholm
USA	Detroit, MI	Canada	Gatineau, Quebec	Germany	Berlin	Sweden	Göteborg
USA	Kansas City, KS	Canada	Guelph, Ontario	Germany	Cologne	Sweden	Malmö



Plymovent cares about the air you breathe. We offer products, systems and services which ensure clean air at work, anywhere in the world.

We respect the environment and we deliver high-quality products. Our expertise gained over many years and our genuine commitment to customer requirements enable us to provide precisely the solutions you need.

Plymovent Corp. is ISO 9001:2008 Certified



PLYMOVENT®

clean air at work

Plymovent Corp.
115 Melrich Road
Cranbury NJ 08512
USA
T +1 609 395 3500
F +1 609 655 0569
E info.usa@plymovent.com

Plymovent Inc.
3770A Laird Road, units 5-6
Mississauga ● N 1L1 0A7
Canada
T +1 905 564 4748
F +1 905 564 4609
E info@plymovent.ca

Your authorized Plymovent distributor:



Air Cleaning Systems, Inc.

With 4 Operating Offices Servicing
New York, Pennsylvania, Vermont, Delaware &
Western Massachusetts

1-800-247-1020
www.acleansystem.com
info@acleansystem.com
service@acleansystem.com

PLA-FB-1205-063